

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

May 9, 2022
Marshfield Town Hall
6:59 p.m.

John Bord called the monthly board meeting to order at 6:59 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Todd Starnitcky

John Bord called the meeting to order. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the April 11, 2022 Town Board Meeting
2. Approve Treasurer’s Report –The Treasurer’s report showed the following balances ending April 30, 2022:

Checking Account:	\$ 23,303.35
Money Market Account:	\$ 189,511.45
Building Fund:	\$ 5,596.85
Equipment Fund:	\$ 196.80
Road Fund:	\$ 123,638.05
ARPA Fund:	\$ 60,079.75
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Todd Starnitcky – Tax Parcel T13-16-19-35-15-007-00—Setbacks were discussed and what needs to be done prior to construction. The possibility of applying for a variance was also brought up. Todd will contact John about clarification on the vision triangles.
2. Opening of Road Bids

Notice for road bids were posted at Schrage Bros, National Exchange and Town of Marshfield Hall on April 25, 2022. It was also published in the Fond du Lac Reporter on April 25, 2022 and May 2, 2022.

Sealed Bids --

Rusmar Rd – A bid was received from Scott Construction for \$69,338.00 for 8,025 ft (1.52 mi) x 20-21' - cm wedging various areas using approximately 286 T and applying a single seal coat using 3/8" stone. No other bids were received. Motion Mueller, second Kraus to accept the above bid for \$69,338. Motion carried.

Coconut Ln—The only bid received was from Scott Construction for \$41,825.00 for 1,700 ft (.33 mi) x 14-15' – full width cm wedge O.L. using approximately 308 T, applying a single seal coat using 1/8" black stone & apply gravel shoulder. Motion Kraus, second Mueller to accept the bid of \$41,825. Motion carried.

Notice of 2022 Road Improvement Projects were posted at Schrage Bros., National Exchange and Town of Marshfield Hall on May 2, 2022.

Bid #5: Raise and widen 400' of Fire #795 Road (Klapperich). Install two culverts. Supply and compact gravel. The cost of the culvert shall be excluded from bid as Town will purchase culvert. Received bids from Halbach Excavating in the amount of \$28,700 and Andrew Excavating in the amount of \$13,036. Motion Mueller, second Kraus to accept the bid from Andrew Excavating in the amount of \$13,036. Motion carried.

Bid #1: Replace the concrete box culvert under Basswood Road with two concrete culverts. Damn the water flow. Break up old culvert. Install two new culverts. Backfill w/gravel and compact. Install rip-rap. The cost of the culvert shall be excluded from bid as the Town will purchase culvert. Received bids from Halbach Excavating in the amount of \$18,500 and from Andrew Excavating in the amount of \$25,533 plus an additional bid of \$2,500 to clean out northside of ditch and the southside of ditch. John mentioned that the Village of Mt. Calvary favors using Halbach Excavating. Motion Mueller, second Kraus to accept the bid from Halbach Excavating in the amount of \$18,500. Motion carried.

Bid #2: Remove 36" culvert on Willow Road. Place stone under new culvert. Install new culvert. Backfill w/gravel and compact. Install rip-rap. The cost of the culvert shall be excluded from bid as Town will purchase culvert. Received bid from Halbach Excavating in the amount of \$4,950 which includes Bid #3-- removing & installing the new 15" culvert. A bid from Andrew Excavating for the 36" culvert replacement was received in the amount of \$2,702. Motion Kraus, second Mueller to accept the bid from Andrew Excavating in the amount of \$2,702. Motion carried.

Bid #3: Remove 15" culvert on Willow Road. Install new culvert. Backfill w/gravel and compact. The cost of the culvert shall be excluded from bid as Town will purchase culvert. The bid received from Halbach Excavating was included in with the 36" culvert for the amount of \$4,950 and a bid was received from Andrew Excavating in the amount of \$1,065. Motion Mueller, second Kraus to accept the bid from Andrew Excavating in the amount of \$1,065. Motion carried.

Bid #4: Clean ditch on south side of Calmar Road. Cut out for gravel shoulder. Relay 2 culverts. Re-gravel driveway. Received bids from Halbach Excavating in the amount of \$9,600 and from Andrew Excavating in the amount of \$7,768. Motion Kraus, second Mueller to accept the bid from Andrew Excavating in the amount of \$7,768. Motion carried.

Bid #6: Crackfill Rusmar Road— Received proposal from Crack Filling Service Corp.

In the amount of \$20,000. Motion Mueller, second Kraus to accept the above proposal. Motion carried.

Bid #7: Crackfill Oak Road--Received proposal from Crack Filling Service Corp. In the amount of \$5,000. Motion Mueller, second Kraus to accept the above proposal. Motion carried.

Bid #8: Crackfill Maple Road--Received proposal from Crack Filling Service Corp. In the amount of \$5,000. Motion Kraus, second Mueller to accept the above proposal. Motion carried.

Bid #9: Two culverts with clamps approximate replacement size 66" x 56' each—Received bid from County Materials for 2 - 60" x 56' culverts in the amount of \$19,492.48 plus 24 clamps @ \$44/piece for \$1,056 for a total of \$20,548.48. Fond du Lac Culvert & Supply proposed steel culverts for \$27,000 - \$28,000. Motion Kraus, second Mueller to accept the bid from County Materials.

3. Road work – John also received prices for the 36" pipe for Willow Road in the amount of \$3,790.08 plus clamps for \$528, for a total cost of \$4,318.08.

15" pipe for Willow Road in the amount of \$432 and for Fire #795 --18" plastic pipe for \$572.50 and a steel pipe for \$1754.50

Shoulder repair work needs to be addressed due to wash outs on Ash Road and Evergreen Road.

4. Equipment work—John will get price for repairs (plow, wing and box) on Oshkosh from A & M Specialty Mfg.

5. South Shore Lane Update—FEIN number needs to be located before paperwork can proceed.

6. Appoint Weed Commissioner—Motion Kraus, second Bord to appoint Wayne Mueller as Weed Commissioner for the term from May 15, 2022 to May 14, 2023. Motion carried.

7. Appointments to: Board of Appeals, Plan Commission, and Board of Review

a) Board of Appeals – Motion Kraus, second Mueller to approve the appointments of Mike Schmitz for a three year term expiring 2025, Ken Jacobs as a member of the Board of Appeals for a three year term expiring 2025, and Jeff Abler, for a three year term expiring 2025, as Alternate #1 member of the Board of Appeals. Motion carried.

b) Plan Commission— Motion Mueller, second Kraus to approve the appointments of Dennis Stenz and Kurt Hellman for a three year term expiring 2025, Kyle Wagner for a three year term expiring 2025 as Alternate #2 member of the Plan Commission, and Scott Sabel as a member of the Plan Commission, with his current term expiring 2024. Motion carried.

c) Board of Review— Motion Kraus, second Mueller to approve appointment of Catherine Seibel as a member of the 2022 Board of Review with Neal Schaefer as alternate number 1 and Dennis Stenz as alternate number 2 for the 2022 Board of Review." Motion carried.

8. Internet Domain, Phone System & Interface Upgrade

Contract proposal w/Clay Schultz—Message was sent today to Clay checking on status.

9. Solar Ordinance—John will contact Attorney Matt Parmentier. Will pursue having two levels of permitting. One for smaller – such as on homes and another for larger – commercial.

10. Road Agreement with WE Energies—Motion Mueller, second Kraus to accept the Roads Plan between the Town of Marshfield, Town of Calumet and Wisconsin Electric Power Company, with John Bord being designated as the Town Road Superintendent for the Town of Marshfield for this project. Motion carried.

11. Establish 2022-2023 Snowplowing Rates for Municipalities— Motion Kraus, second Mueller to increase the snowplowing rate to \$150/hr plus a \$5 surcharge per trip when the Town's cost of diesel is over \$3.50/gallon. When the price of diesel fuel returns to, or drops below \$3.50/gallon, the trip surcharge fee will be discontinued. Salt/sand mixture will be billed at cost for the 2022-2023 snow plowing season. Motion carried. Clerk will notify the parties.

Pay Bills: Motion Kraus, second Mueller to approve proposed expenditures as presented with the addition of check #9541 to Fond du Lac Culvert & Supply and #9542 to Wisconsin Tubing. Motion carried.

Public Comments: None.

Reports of Town Officers

1. Lake Breeze contacted the Town to see if they could haul on Holly Road; The answer was no, the weight limits are on until May 15th.
2. Scott Schaefer will assist the Ambulance Board on setting up a 3 year budget.
3. Wayne will contact Ken Jaworski of Cedar Corp to verify dates when comprehensive plan needs updating.
4. Resident contacted Supervisor to see if permits were issued on several building projects in the Township. Building Inspector will be contacted.
5. Town received payment on outstanding invoice. Original check was found and will be returned to sender.
6. Special Election will be held on June 7, 2022 for County Executive.
7. Variance hearing will be held for Jimmy Guelig on June 13, 2022 at 6:30 p.m.
8. Received copy of proposed CSM from James Schoenborn.

There being no further business, motion Kraus, second Mueller to adjourn. The meeting adjourned at 9:07 p.m.

Marlene J. Sippel, Clerk