

**TOWN OF MARSHFIELD
JANUARY MONTHLY MEETING**

January 11, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the December 14, 2020 Town Board Meeting
2. Approve Treasurer’s Report-- The Treasurer’s report showed the following balances

ending December 31, 2020:

Checking Account:	\$ 423.36
Money Market Account:	\$ 68,862.86
Building Fund:	\$ 5,592.35
Equipment Fund:	\$ 196.18
Road Fund:	\$ 63,074.33

Total Taxes Collected in November & December (Payable in 2021) \$ 879,276.52 for a total checking balance of \$879,699.88.

Ken moved to approve Consent Agenda Items 1-2. Tom seconded; motion carried 3-0.

Items Removed from Consent Agenda: None

Unfinished Business:

None.

New Business:

1. Proposal from WE Energies to replace the street light in Calvary (near CR WW and Aspen St)—Ken moved to have WE Energies change street lighting at County Rd WW and Aspen Street to LED luminaire. Tom seconded; motion carried 3-0.
2. Revaluation in 2022—Ken moved to approve Bowmar Appraisal Inc. contract to complete a revaluation for the 2022 assessment roll in the amount of \$37,500. Tom seconded; motion carried 3-0.
3. Replacement of road name signs—Tom will submit listing at February’s meeting.

Public Comment: Mary Winkler told the Board that Kartechner Bros. had a meeting with Fond du Lac County and Jim Guelig will proceed with getting a CSM completed on the property. Inquires on putting up a storage facility were addressed. Property would have to be rezoned to commercial.

Pay Bills:

Ken moved to approve proposed expenditures as presented with the addition of payments to WE Energies for the street light work and to Stacy Meyer for tax overpayment. Tom seconded; motion carried 3-0.

Reports of Town Officers:

1. John met with Rural Insurance to discuss insurance for the building at 999 Fond du Lac Street. Currently it is paid by the Fire Department.
2. Tree trimming on Evergreen Road is completed.
3. John will be contacting WE Energies if the fencing would be available from the abandoned substation on Town Hall Road.
4. Wayne Mueller took out papers for Town Supervisor #2.
5. The electronic controls in the Unisex restroom were fixed. Cintas will be cleaning the restrooms and Adam Puetz will be cleaning the hall.
6. John will be meeting with a resident at Wolf Lake to discuss shoreland zoning and setbacks.
7. Meinert Pit was reclaimed by Michels Materials.
8. Fond du Lac County, Glacierland RC&D Council and Lakeshore Natural Resource Partnership are working to secure grant funding to conduct treatment for Phragmites (reed grass). Letters were sent to individuals from a roadside survey. If interested or questions, please contact: Kari Divine, Glacierland at 920-465-3006 or Meslissa Curran, Stantec at 920-841-1072.
9. Cathy reported that tax collection is going well.
10. Annual report was given to Board for review.

There being no further business; Ken moved to adjourn. Tom seconded; motion carried 3-0. The meeting adjourned at 8:15 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
FEBRUARY MONTHLY MEETING**

February 8, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the January 11, 2021 Town Board Meeting
2. Approve Treasurer's Report-- The Treasurer's report showed the following balances

ending January 31, 2021:

Checking Account:	\$	795,404.58
Money Market Account:	\$	68,865.70
Building Fund:	\$	5,592.56
Equipment Fund:	\$	196.20
Road Fund:	\$	63,076.94

Ken moved to approve Consent Agenda Items 1-2. Tom seconded; motion carried 3-0.

Items Removed from Consent Agenda: None

Unfinished Business:

1. Road signs-Tom submitted list of all signs needed. Before ordering John will check out signs from Bureau of Correctional Enterprises. It was decided that it would be best to replace the road name signs first.

New Business:

1. Dawn Sabel, Candidate for Circuit Court Judge—Was unable to attend. Handed out pamphlets she sent to office.
2. Proposed CSM for Doug Kohlmann and special use permit—reviewed information received and decided it was all in order to proceed
3. Discussion and action on referring zoning ordinance amendment concerning mini-storage to Plan Commission—Will propose to Plan Commission an amendment to the Town of Marshfield Zoning Ordinance to list mini storage units as a special use in the Business District.

4. Discussion and action on referring zoning ordinance amendment concerning the minimum lot size in Farmland Preservation to Plan Commission—Will propose to Plan Commission an amendment to the Town of Marshfield Zoning Ordinance to change the minimum lot size from 0 to 3 acres in the Farmland Preservation District.

5. Revise motion on the rezoning of property for the Kartechner Bros LLC and James & Rosemary Guelig rezone from Farmland Preservation to Industrial—Tom moved to accept a legal description in fulfillment of the certified survey map condition imposed on the rezoning of the property described in the Rezoning Application of Kartechner Brothers, LLC dated July 9, 2020 from Farmland Preservation to Industrial. Ken seconded; motion carried 3-0.

6. Equipment – John Deere PTO and Kenworth Engine. The John Deere PTO was taken to Brooks Tractor and Sun Source. It was determined that the repairs done at Sun Source will be more economically beneficial to the Town. Kenworth Engine—estimates were received from A & M Specialty Manufacturing and Quality Truck. Several ideas were discussed – trading it in, sell outright as is, have new truck built and use equipment off of current truck, buy all new. Tom moved to have A & M Specialty Manufacturing put an engine in the Kenworth per estimate of \$51647.10 with any additional things found in replacement of engine will be called before repairing if there is additional cost. Ken seconded; motion carried 2-1.

Public Comment: None.

Pay Bills:

Tom moved to approve proposed expenditures as presented with the addition of check numbers 9012 and 9013. Ken seconded; motion carried 3-0.

Reports of Town Officers:

1. An inquiry was received if the town had a sex offender residency ordinance. The Town Board will address appointing a Sex Offender Residence Board at their March board meeting.
2. The 2021 spring WTA district meeting will be held virtual. Dates are March 12, 13, 22 and 23.
3. Resident expressed concern of snowplowing issues.
4. Terry Dietzel from Fond du Lac County Land Information office will take care of the census boundary report for the Town
5. There was an accident on Seven Hills Road with the snowplow.
6. Additional monies in the Ambulance Service will be put into the ambulance fund.
7. Tax collections went well.
8. Spring primary is February 16th.

There being no further business; Tom moved to adjourn. Ken seconded; motion carried 3-0. The meeting adjourned at 9:06 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
MARCH MONTHLY MEETING**

March 8, 2021
Marshfield Town Hall
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator, Aaron Kohlman as representative for Doug Kohlman and Brian Witkowski of Witkowski Inspection Agency.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified. Clerk, Marlene J. Sippel, noted that on the agenda the rezoning request needed to be addressed before action on the CSM could take place. The change was noted and the agenda was approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the February 8, 2021 Town Board Meeting
2. Approve Treasurer’s Report-- The Treasurer’s report showed the following balances

ending February 28, 2021:

Checking Account:	\$	88,760.93
Money Market Account:	\$	68,868.34
Building Fund:	\$	5,592.77
Equipment Fund:	\$	196.22
Road Fund:	\$	63,079.35

Ken moved to approve Consent Agenda Items 1-2. Tom seconded; motion carried 3-0.

Items Removed from Consent Agenda: None

New Business:

1. Approve/Disapprove Plan Commission’s recommendation of an amendment to the Town of Marshfield Zoning Ordinance to list mini storage units as a special use in the Business District—Tom moved to approve the Plan Commission’s recommendation that item i – Self Storage Units be added to Section 11.8 (2) Types of Special Uses by Zoning District – in the Business District Only. Ken seconded; motion carried 3-0.

2. Approve/Disapprove Plan Commission’s recommendation of an amendment to the Town of Marshfield Zoning Ordinance to change the minimum lot size from 0 to 3 acres in the Farmland Preservation District—Tom moved to approve the Plan Commission’s recommendation that Section 5.6 (1) (a) Farmland Preservation District – Minimum Lot Size be changed from 0 to 3 acres. Ken seconded; motion carried 3-0.

3. Approve/Disapprove Plan Commission's recommendation of a rezoning request of Doug Kohlman to rezone to Business from General Ag, said parcel being described as Lot 1 of Proposed CSM being a part of Lot 3, CSM 8406, Vol 64, Pg 21, Doc 1111573; located in the SE ¼ of the NE ¼ and the NE ¼ of the SE ¼ of Section 36 T16N, R19E, Town of Marshfield, Fond du Lac Co. containing 2.110 acres— Tom moved to approve the Plan Commission's recommendation to rezone the above said parcel of 2.110 acres from General Ag to Business. Ken seconded; motion carried 3-0.

4. Approve/Disapprove CSM for Doug Kohlman --Part of Lot 3, CSM 8406, Vol 64, Pg 21, Doc. 1111573; located in the SE ¼ of the NE ¼ and the NE ¼ of the SE ¼ of Section 36, T16N, R19E, Town of Marshfield, Fond du Lac County containing 11.515 acres—Ken moved to approve above described CSM of 11.515 acres for Doug Kohlman. Tom seconded; motion carried 3-0.

5. Approve/Disapprove Plan Commission's recommendation of a special use permit request of Doug Kohlman to use the above described property of 2.110 acres for mini storage units. Tom moved to approve the Plan Commission's recommendation to issue a special use permit for self storage units to Doug Kohlman with the conditions discussed. Ken seconded; motion carried 3-0. The special use permit will be drafted by Town Attorney Matt Parmentier – Conditions discussed were

- a) Special Use Permit may be transferred to the next owner of the property as long as conditions are maintained. Would like to assurance that new owner would be held accountable.
- b) Renters of units will not be allowed to run a retail business out of the rental unit. (This location would not be the renter's place of business)
- c) Signs will be allowed as per the Town of Marshfield Ordinances.
- d) Outside lighting will be permitted as long as it is in a downward position as not to intrude the residents nearby.
- e) There will be no outside storage allowed by the units.
- f) Renters of the units will be advised that the gun club is next door and no one shall be able to impede on their activities.

6. Approve appointment to a sex offender residency appeal board with two alternates. Ken moved to approve the appointments of Ken Sippel, Kurt Hellman and Renee Thelen to the sex offender residency appeal board. Janet Buechel and Dean Thelen as alternates. Tom seconded; motion carried 3-0.

7. Brian Witkowski of Witkowski Building Inspections. Checking if the Board or residents of the Township had any concerns.

8. Weight limit signs - March 1 thru May 15—The signs were put up by Tom already.

9. Mining special use fees –John will check with Town Attorney

10. Salt Purchase—John will contact the County

Unfinished Business:

1. Road signs--Estimates were received from Lange Enterprises and the Bureau of Correctional Enterprises. The regulatory and warning signs will be ordered from BCE at this time and the remainder will be reviewed at a later date.

2. Kenworth Truck –First engine sent out was wrong. Lakeside International will take it back. It may take up to 4 months for new engine to arrive. Lakeside International and A & M will try to sell the EGR cooler. Additional maintenance details with the truck were discussed.

Public Comment: None.

Pay Bills:

Ken moved to approve proposed expenditures as presented Tom seconded; motion carried 3-0.

Reports of Town Officers:

1. WE Energies is planning to rebuild all the wind turbines. Work is expected to begin in fall. Will meet with representatives to address concerns such as potential damage to the roads. A resident is still concerned that one unit is too close to their property.
2. Resident would like to see the Red Bridge painted
3. Ryan Klapperich was checking on the status of the town road.
4. Tom reported on the WTA quarterly meeting of March 4th
5. Tom will take care of burning at the dump.
6. Cathy mentioned the increase of title searches this year.
7. Assessor contacted Cathy in regards to questions about several personal property taxes
8. The deadline for mailing out absentee ballots to electors with request on file is March 15 and in person absentee voting can begin March 23. Residents should call for an appointment.
9. Board reviewed sign ordinance worksheet.

There being no further business; Tom moved to adjourn. The meeting adjourned at 9:25 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
APRIL MONTHLY MEETING**

April 12, 2021
Marshfield Town Hall
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator, Town Supervisor #2 Elect – Wayne Mueller, Scott Sheppard and Steve Schueller of WE Energies, Mike Kartechner of Kartechner Bros LLC, Jim Guelig, Liz Ebertz and Jim Mueller.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and the agenda was approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 8, 2021 Town Board Meeting
2. Approve Treasurer’s Report-- The Treasurer’s report showed the following balances

ending March 31, 2021:

Checking Account:	\$	50,615.80
Money Market Account:	\$	68,871.45
Building Fund:	\$	5,593.02
Equipment Fund:	\$	196.25
Road Fund:	\$	63,082.18

Ken moved to approve Consent Agenda Items 1-2. Tom seconded; motion carried 3-0.

Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

New Business:

1. Scott Sheppard of WE Energies – Discussed upcoming maintenance work on the Blue Sky Green Field Wind Towers. Letters went out to neighbors. However, misinformation was spreading and Scott wanted to address it. They are not adding any additional windmills. Originally, maintenance work was scheduled do be started in 2 years out but company decided to move the project forward. Maintenance work will be done replacing the guts of the windmills -- generator work, gear box, upgraded brakes and motors, and blade maintenance (refurbish). Work is tentatively planned to begin in October 2021 and will take over 1 year to finish. They are currently receiving bids and the schedule will be finalized later. Additional information will be provided to the Board when available. They are awaiting Commission approval. Steve Schueller will be working alongside Randy King, project manager. The town roads will be reviewed before the work begins and repaired after the work is done.

2. Amy Ries of Envision Greater Fond du Lac Inc. (Broadband needs) – Tom moved to table until May. Ken seconded; motion carried 3-0. Jim Cleveland will be coming in Amy’s place

3. Approve/Disapprove Plan Commission’s recommendation of rezoning request of Kartechner Brothers, LLC and James & Rosemary Guelig to rezone to Industrial from Farmland Preservation, said parcels being described as: Parcel A – Part of the NW1/4 of the NE1/4 and part of the SW1/4 of the NE1/4 of Section 9, Town 16 North, Range 19 East, Town of Marshfield, Fond du Lac County, WI containing 45.50 acres and Parcel B – The W1/2 of the SE1/4 of Section 4, Town 16 North, Range 19 East, Town of Marshfield, Fond du Lac County, WI containing 19.44 acres. Tom moved to approve the Plan Commission’s recommendation to rezone the above said Parcel A of 45.50 acres and Parcel B of 19.44 acres from Farmland Preservation to Industrial. Ken seconded; motion carried 3-0.

4. Approve/Disapprove Amendment to the Zoning Ordinance (64.94 acres to Industrial)— Ken moved to approve the Amendment to the Zoning Ordinance; the described lands are Parcel A – Part of the NW1/4 of the NE1/4 and part of the SW1/4 of the NE1/4 of Section 9, Town 16 North, Range 19 East, Town of Marshfield, Fond du Lac County, WI containing 45.50 acres and Parcel B – The W1/2 of the SE1/4 of Section 4, Town 16 North, Range 19 East, Town of Marshfield, Fond du Lac County, WI containing 19.44 acres are rezoned to Industrial. Tom seconded; motion carried 3-0.

5. Approve/Disapprove Land Use and Zoning Compliance Review – Nonmetallic Mining Reclamation Plan for Kartechner Brothers, LLC – Guelig North Pit—Ken moved to certify the proposed final land use for the Guelig North Pit Site, Zoning and applicable land use plan. Tom seconded; motion carried 3-0.

6. Approve/Disapprove Amendment to the Zoning Ordinance (Lot 3 of CSM 8406 to Business)—Ken moved to approve the Amendment to the Zoning Ordinance; the described lands are Lot 1 of CSM No. 8634, as recorded in the Office of the Register of Deeds for Fond du Lac County, WI on March 25, 2021 at 10:17 A.M. as Document No. 1147960, being a part of the NE1/4 of the SE1/4 of Section 36, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.110 acres are rezoned to business. Tom seconded; motion carried 3-0.

7. CSM – DMD Winkler Farms LLP—Part of the NW1/4 of the SW1/4 and the NE1/4 of the SW1/4 of Section 13, T16N, R19E, Town of Marshfield, Fond du Lac County containing 4.345 acres. Ken moved to approve above described CSM as presented. Tom seconded; motion carried 3-0.

8. Review for Annual Meeting—John distributed proposed items to be discussed.

Unfinished Business:

1. Kenworth Truck – John picked up truck and it is in the town garage. Tom suggested that A&M should have notified the Town of overages. Mike from A&M was in contact with John during the process and informed him of what issues were occurring with the exhaust system that went over. A&M is holding some parts for resale and will forward any funds to the Town when they are sold.

Public Comment: The Clerk informed Liz if Envision Greater cancels for May, Liz will be contacted.

Pay Bills:

Tom moved to approve proposed expenditures as presented. Ken seconded; motion carried 3-0.

Reports of Town Officers:

1. John contacted the town attorney to see what the funds from the American Rescue Plan could be used for.

2. John was inquiring about grass cutting at the Town Garage.

3. The home in Calvary Station was sold. The Town Attorney has the names of the Sex Offender Residency board and will be in contact with them.

4. John will investigate the Frontier bill for the Jt Hall Commission.
5. John attended the variance hearing at Fond du Lac County for the property on South Shore Lane. John will contact Terry Dietzel about discontinuing a portion of the town road.
6. The annual meeting is April 20 at 7:30 p.m.
7. Ken informed the Board that the Ambulance Dept is having problems filling shifts.
8. Tom received written permission to take down the trees on Palm Tree Road. Tom cut them as the party requested and left the wood in the ditch.
9. Tom brought up that there was discussion at the last month's WTA quarterly meeting about Solar Farms.
10. Checking on the status of the property on Hwy Q. The Board was informed that party is in the process of buying additional acreage; he then will need to rezone the property from residential to General Ag.
11. Tom thanked the Board for the opportunity to serve. John then presented Tom with a Proclamation in recognition of his service to the Town.
12. Cathy commented that when taxes are paid late the interest goes to the party receiving payment.
13. 258 residents voted in the April Spring Election.
14. Oath of office was administered to town officials.

There being no further business; Tom moved to adjourn. The meeting adjourned at 9:00 p.m.

Marlene J. Sippel
Clerk

TOWN OF MARSHFIELD ANNUAL MEETING

April 20, 2021

The Annual Meeting of the Town of Marshfield was called to order at 7:30 p.m. by Chairperson John Bord. Other Town officials present were: Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Jim Schaefer, Jr Seibel, Tony Morgen, Mike Schmitz, Earl Merten, Gerry Lefebber, John Pickart, Neal Schaefer and Mary Jo Winker, Zoning Administrator were also in attendance.

The Pledge of Allegiance was recited.

John thanked everyone for coming. Copies of the 2020 Annual Report were distributed and reviewed. Cathy clarified the Routes to Recovery Grant and WEC CARES Grant programs. Mike Schmitz motioned to accept the annual report as presented, seconded by Jr Seibel. Motion carried.

John Bord reminded those in attendance that any votes taken tonight are advisory to the Board.

Reports were given on the following:

Roads—Ditch work and/or culvert work was completed on Seven Hills, Hemlock and Town Hall Roads. In 2019, a portion of a culvert washed out on Holly Road. It was repaired in 2020 for a total cost of \$77,281.90. A disaster damage aid petition was turned into the State of Wisconsin for \$57,522.44 in April 2021. We are waiting to hear about the claim. Seal coating was completed on Redwood and Seven Hills (from Cody Road to the Town of Forest line) using black granite and on Elm Road, white 3/8" pea stone was used.

Equipment—On the John Deere the PTO drive train and gear box were replaced. On the Kenworth truck the EGR cooler was lost. A new engine was installed, which was almost \$60,000. These expenditures will show up in next year's report.

Grass Mowing—Will be continued as in previous years. Three mowings will take place.

Recycling Center—After the June 5th collection of newspapers by the Boy Scouts, the newspaper will be thrown in the recyclable containers in the future. The Scouts have decided to discontinue the program.

Signs—Road name signs and fire numbers will be replaced as needed.

Noxious Weed Ordinance—Will be in effect as in the past.

ATV/UTV Routes—All town roads are designated as routes. However, not all county roads in the township are routes.

Drop Box—Was installed in 2019. Was extremely handy this year as taxes were not collected in person due to COVID and it was utilized considerably. Residents also used it to drop off rezoning/variance applications and absentee ballots.

New business discussed was--

Tentative plans for roads in 2021 are: a) seal coat Holly Road (from Cty Rd WH to Maple) and Chestnut Road (from Cty G to Rusmar) b) pave south end of Pine Road

Expand the parking lot at the Fire Department/Village-Town Hall.

WE Energies is upgrading all the windmills (maintenance work only) in the Town of Calumet and Town of Marshfield. Work is tentatively planned to begin in the fall of 2021 and continue thru 2022.

Open book was held on April 15, 2021. Board of Review is scheduled for May 3, 2021 from 5 to 7 p.m. The Town has been out of compliance for the past several years, so a revaluation is being scheduled for 2022. Bowmar Appraisal Inc. will be completing the revaluation of all taxable real estate and personal property in the Town.

In August 2019, the Sex Offender Residency Ordinance was amended. A residence board was established this year as a provision of the ordinance.

Jim Schaefer moved to give the Board the authority to raise taxes this fall, if needed; John Pickart seconded. The motion carried by a voice vote of ayes.

The Town has two representatives who serve on the Ambulance Board. Gerry Lefeber moved to appoint Ken Kraus for a two year term on the Ambulance Board; Tony Morgen seconded. The motion carried by a voice vote of ayes. Deb Johnson, the Town's other representative on the Ambulance Board, is looking to resign after her current term expires in 2022. The Mt. Calvary EMS is holding their annual brat fry on Sunday, April 25, 2021 from 10:30 a.m. to 4 p.m. at the Fireman's Park. There will be food, bucket raffles, cornhole tournament and a small business showcase.

John Pickart thanked the Board for putting black top right away over newly installed culverts.

Next year's annual meeting will be April 19, 2022 at 7:00 p.m. Please note new time.

There being no other questions or comments from the public, a motion to adjourn was made by Jr Seibel and seconded by John Pickart. Motion carried and meeting adjourned at 8:05 p.m.

Marlene J. Sippel, Town Clerk

**TOWN OF MARSHFIELD
MAY MONTHLY MEETING**

May 10, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler-Zoning Administrator and Sadie Parafiniuk of Envision Greater Fond du Lac

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The Clerk mentioned that Sadie Parafiniuk will be representing Envision Greater Fond du Lac instead of Jim Cleveland and under item 1 of new business, there is a typing error – it should read SW1/4 not SW 1/3.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the April 12, 2021 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending April 30, 2021:

Checking Account:	\$ 2,295.86
Money Market Account:	\$ 65,374.19
Building Fund:	\$ 5,593.25
Equipment Fund:	\$ 196.27
Road Fund:	\$ 59,584.67

Motion Kraus, second Mueller to approve Consent Agenda Item 2. Motion carried.

Items Removed from Consent Agenda: Item 1. Constituent questioned a Board Member what determines what the Clerk includes in the minutes –"a brief description of what was discussed and decided without giving judgment." After further consideration, it was decided if someone would like a specific dialogue included, they will mention that they would like to have it recorded in the minutes. Motion Kraus, second Mueller to approve the minutes of the April 12, 2021 Town Board Meeting. Motion carried.

Unfinished Business:

1. Jim Cleveland of Envision Greater Fond du Lac Inc. (Broadband needs)—Sadie Parafiniuk explained the organization is like a Chamber of Commerce for Fond du Lac County along with providing workforce and economic development services. They are currently working along with Fond du Lac County on improving internet access in the county. Hoping to have households and businesses complete current survey on line, so they will have the data needed for grant monies available for broadband.

New Business:

1. Plan Commission's recommendation of rezoning request of DMD Winkler Farms—A part of the NE1/4 of the SW1/4 of Section 13, T16N, R19E, Town of Marshfield, Fond du Lac County, Wisconsin containing 3.001 acres. Motion Kraus, second Mueller to approve the Plan Commission's recommendation to rezone the above 3.001 acres from Farmland Preservation to General Ag. Motion carried.

2. Approve/Disapprove Amendment to the Zoning Ordinance (3.001 acres to General Ag). Motion Mueller, second Kraus to approve the amendment to the Zoning Ordinance; the described lands are part of the NE1/4 of the SW1/4 of Section 13, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 3.001 acres are rezoned to General Ag. Motion carried.

3. Appoint Weed Commissioner—Motion Bord, second Kraus to appoint Wayne Mueller as Weed Commissioner for the term from May 15, 2021 to May 14, 2022. Motion carried.

4. Appointments to: Board of Appeals, Plan Commission, and Board of Review

a) Board of Appeals – Motion Mueller, second Kraus to approve the appointments of Jim Schoenborn, for a three year term expiring 2024 and Marv Schneider, for a three year term expiring 2024, as Alternate #2 member of the Board of Appeals. Motion carried.

b) Plan Commission— Motion Mueller, second Kraus to approve the appointments of Dan Zabel for a three year term expiring 2024 as Alternate #1 member of the Plan Commission, Scott Sabel for a three year term expiring 2024 as Alternate #2 member of the Plan Commission and Kurt Hellman, as a member of the Plan Commission, with his current term expiring 2022. Motion carried.

c) Board of Review— Motion Kraus, second Mueller to approve appointment of Catherine Seibel as a member of the 2022 Board of Review with Neal Schaefer as alternate number 1 and Marv Schneider as alternate number 2 for the 2022 Board of Review.” Motion carried.

5. Establish 2021-2022 Snowplowing Rates for Municipalities— Motion Kraus, second Mueller to increase the snowplowing rate to \$145 with salt/sand mixture being billed at cost for the 2021-2022 snow plowing season. Motion carried. Clerk will notify the parties.

6. Road Work—John submitted listing of projected income and expenses of roads and equipment for Board members. After reviewing roads with Bill Plucker, he recommended to wedge & seal coat a portion of Holly Road (Maple Rd to WH) and Chestnut Road; crackfill Holly and Chestnut Roads. Culvert work – Silica Rd & W, Walnut Court and Rusmar
When requesting the bid for Pine Road, will ask for two separate bids – 1) 1 mile – From Cty Rd WH towards Maple Rd and 2) The entire length. A price will be also be gotten on Hemlock Road. Shoulder work was completed on Coconut, Walnut, portion of Evergreen and Seven Hills Roads Tentatively planning to seal coat Rusmar Rd in 2022

7. Equipment work—Have DOT inspection on Western Star and do maintenance work of oil changes and greasing. The Spinner motor on the Kenworth needs to be replaced. Looking ahead at 2022 getting pricing on Oshkosh truck – wing, box and plow

Pay Bills:

Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers:

1. John checked up on the status of Jim Piontkowski. In the process of purchasing additional acreage and then will submit paperwork to rezone to general ag.
2. John verified with Board members who should be contacted if a problem occurs (tree removal, dog, road repair, ie)

3. The June Board Meeting will be changed to June 9, 2021 at 7:00 p.m.
4. All future town board meetings will be held at 7:00 p.m.
5. Ken mentioned the recycling portion of the website needs updating.
6. Two new ambulance staff were hired; however two individuals resigned.
7. Webinar being held on June 23rd for the American Rescue Plan.

There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 9:14 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
JUNE MONTHLY MEETING**

June 9, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Jason Sippel and Brian Atkinson of Riverside Hunting and Fishing Club, Aaron Cohn of Northeast Asphalt and Jordan Vande Zande of Kartechner Bros LLC.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the May 10, 2021 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending May 31, 2021:

Checking Account:	\$ 10,231.47
Money Market Account:	\$ 52,376.38
Building Fund:	\$ 5,593.43
Equipment Fund:	\$ 196.29
Road Fund:	\$ 46,586.66

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Opening of Bids for Pine Road—Road bids were received from Northeast Asphalt and Kartechner Bros. LLC for pavement replacement on Pine Road.

The first bid opened was from Northeast Asphalt

Option #1 – From Cty Rd WH north Toward Maple Rd for 1 mile –\$101,901.75

Option #2—The entire length from Cty Rd WH north to Maple Rd--\$152,123.75

Next bid opened was Kartechner Bros LLC

Option #1 – From Cty Rd WH north Toward Maple Rd for 1 mile – \$101,434.10

Option #2—The entire length from Cty Rd WH north to Maple Rd--\$149,209.30

Aaron Cohn asked that the details of the bid was read.

Kartechner Bros Option #1—Mobilization - \$1575.00, Pulverize – 9740 sy @ .34 - \$3,311.60, Grade & Compact -11,740 sy @ .55 - \$ 6,457.00, Pave 2.5” 4LT58-28S Asphalt – 1675 T @ 49.80 - \$83,415.00, Shoulder Roadway – 395 T @ 16.90 - \$6,675.50 for a total of \$101,434.10

Option #2-- Mobilization - \$1575.00, Pulverize – 15370 @ .34 - \$5,225.80, Grade & Compact – 17370 sy @ .55 - \$ 9,553.50, Pave 2.5” 4LT58-28S Asphalt - 2480 T @ 49.55 - \$122,884.00, Shoulder Roadway – 590 T @ 16.90 - \$9,971.00 for a total of \$149,209.30 Inclusions – Traffic Control Included, Mobilization Included & 4” Asphalt on the last 100’ (4” asphalt is included at intersections of Maple and WH if entire road option is selected

Aaron asked that when reviewing the bids that the Town should compare quantities and unit price as the bids are extremely close.

John told the parties that the Board will discuss and review the figures closer, later during the meeting.

2. 9 Arch Bridge Railing / Riverside Hunting & Fishing Club & Village of St. Cloud— Jason Sippel and Brian Atkinson were discussing with the Board the condition of the railing. They inquired if the Board had funding available to repair. John replied that there was nothing in the budget. John will ask Ryan Sommer, an engineer with the Fond du Lac County Highway Department, and Attorney Matt Parmentier if there are any specs that would need to be followed. Research will be completed to see when previous work was done on the bridge. Jason and Brian also mentioned that Red Tail Dairy had given the Village of St. Cloud funding to make improvements at Riverside Park, such as dredging or removal of cat tails. Brian will look into permitting for dredging at the Park.

1 (continued). Treasurer, Cathy Seibel worked on a comparison of the costs for the paving using the different quantities of tonnage and unit pricing. The Board reviewed and discussed the figures. Motion Kraus, second Mueller to accept the bid from Kartechner Bros LLC to do the entire length of Pine Road for the amount of \$149,209.30. Motion carried.

3. Proposal for crack filling Holly Road (Cty Rd WH to Maple Rd) and Chestnut Road— Motion Mueller, second Kraus to accept proposal from Crack Filling Service to crack fill Holly Road (Cty Rd WH to Maple Rd) and Chestnut Road for \$15,000. Motion carried.

4. Proposals from Scott Construction to seal coat Holly Road (Cty Rd WH to Maple) and Chestnut Road—Motion Mueller, second Kraus to accept proposal from Scott Construction to seal coat Holly Road (Cty Rd WH to Maple) for \$29,773 and to seal coat Chestnut Road for \$27,925. Motion carried. Scott Construction will repair Ash Road for \$2,960 which will be paid by Red Tail Dairy.

5. Road work: Approve/Disapprove culvert work on Silica Road, Walnut Ct and Rusmar Road—Quote from Andrew Excavating—Motion Mueller, second Kraus to accept proposal from Andrew Excavating to complete culvert work on Silica Rd, Walnut Ct and Rusmar Road for \$3968. Motion carried.

6. Equipment work: DOT etc.... Western Star, John Deere service—DOT inspection was completed on Western Star. Two cracks were found on the frame and repaired. Greasing was also completed. Tentative goal is to see that the trucks have a DOT inspection at least once every three years. Next year the Oshkosh would be inspected. Filters were purchased for the John Deere tractor and work completed.

7. Plat of Survey for James Piontkowski – Part of Lot 2 of CSM 6514 (.74 acres). To be combined with Lot 1 of CSM 6514 (2.36 acres) for a total of 3 acres. A new CSM does not need to be created. Instead a plat of survey is completed There will be a deed restriction that the two parcels become one and cannot be separated without approval from the County and the Town of Marshfield. A new tax parcel number is created. Rezone hearing is scheduled for July 6, 2021 at 6:30 p.m.

8. “Class B” Liquor and Class “B” Beer License Renewal for Countryside Bar LLC—Motion Mueller, second Kraus to renew Countryside Bar LLC’s “Class B” Liquor and Class “B” Beer License. Motion carried.

9. Reserve “Class B” liquor and Class “B” Beer License Renewal for Riverside Hunting and Fishing Club--Motion Kraus, second Mueller to renew Riverside Hunting and Fishing Club’s Reserve “Class B” liquor and Class “B” Beer license. Motion carried

10. Operator’s Licenses for the period ending June 30, 2022—Motion Mueller, second Kraus to approve operator’s licenses for the period ending June 30, 2022 for Chris Fuhrmann, Benjamin Hellman, Kent Hellman, David E Diederich, Kay Diederich, Mitchell Diederich, Nicole M Lewis, Sheila Payne, Samuel J Voelker, William Will, Jason R Sippel, Thomas N Puddy, Eric M Heimermann, Jacob C Atkinson, Brian D Atkinson Michael Vollrath and Bret Sloan. Motion carried.

11. Review Emergency Management Plan Contact Information Sheet—Everything looked fine.

12. Change Town Board Monthly meetings to 7:00 p.m.-- Motion Mueller, second Kraus to change the Town Board monthly meetings to 7:00 p.m. Motion carried

Pay Bills:

Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers

1. Phone teleconference is scheduled with Town Attorney Matt Parmentier on Friday to discuss South Shore Lane.
2. Plans are to address semi trailers, cargo boxes, rail containers in the Public Nuisance Ordinance.
3. Grass cutting is scheduled for around June 21st.
4. John and Marlene attended a webinar in regards to the American Rescue Plan Act.
5. Bobbie Hicken was contacted for the status of the Disaster Aid payment.
6. John, Ken and Cathy discussed their upcoming schedules with the Board.

7. Ken said Sadloff and Waste Management accept e-cycling.
8. Interviews are occurring with the Ambulance Department.
9. Wayne has been monitoring the culvert work on Holly and Pine Road
10. The Clerk has been in contact with Duns and Bradstreet to assure the proper number will be used.

There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 9:32 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
JULY MONTHLY MEETING**

July 12, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 9, 2021 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending June 30, 2021:

Checking Account:	\$ 64,608.88
Money Market Account:	\$ 50,378.69
Building Fund:	\$ 5,593.76
Equipment Fund:	\$ 196.31
Road Fund:	\$ 44,588.62

Motion Kraus, second Mueller to approve Consent Agenda Item 1. Motion carried.

Items Removed from Consent Agenda: Item 2. John questioned if this was the balance of all the snowplowing income, which it was. Also the receipt of \$60,079.75 was the first half of the American Reserve Plan Act. Motion Kraus, second Mueller to approve the treasurer’s report ending June 30, 2021. Motion carried.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Plan Commission’s recommendation of rezoning request of James Piontkowski—Lot 1 of CSM 6514, Vol 45 of CSM, Pg 9 and 9A as Doc No 789297, located in part of the NE1/4 of the NW1/4 and the NW1/4 of the NW1/4 of Section 1, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.26 acres and Part of Lot 2, CSM 6514, Vol 45, Pg 9 of CSM, being part of the NE1/4 of the NW1/4 of Section 1, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .74 acres -- Motion Kraus, second Mueller to approve the Plan Commission’s recommendation to rezone the above 2.26 acres from Residential to General Ag and the .74 acres from Farmland Preservation to General Ag from which a new tax parcel will be created of 3 acres. Motion carried.

2. Additional buildings for James Piontkowski—John spoke with the building inspector, Brian Witkowski and no further building will be done until he has his sanitary permit with the County and no occupancy permit will be issued until the square footage of his house is 1100.

3. Approve/Disapprove Amendment to the Zoning Ordinance (Plat of Survey for James Piontkowski – Part of Lot 2 of CSM 6514 (.74 acres); to be combined with Lot 1 of CSM 6514 (2.26 acres) for a total of 3 acres to General Ag)-- Motion Kraus, second Mueller to approve the amendment to the Zoning Ordinance; the described lands are Lot 1 of CSM 6514, Vol 45 of CSM, Pg 9 and 9A as Doc No 789297, located in part of the NE1/4 of the NW1/4 and the NW1/4 of the NW1/4 of Section 1, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.26 acres and Part of Lot 2, CSM 6514, Vol 45, Pg 9 of CSM, being part of the NE1/4 of the NW1/4 of Section 1, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .74 acres for a combined total of 3 acres. Motion carried.

4. Operator's license for the period ending June 30, 2022-- Motion Kraus, second Mueller to approve operator's license for the period ending June 30, 2022 for Shirley Feucht. Motion carried.

5. Status Report on South Shore Lane and possible action to accept conveyance of County owned portion of road—Discussed information receive from Attorney. The cost share agreement is being taken care of. Motion Bord, second Mueller to accept the road on terms acceptable to the Town Attorney. Motion carried.

6. Road work—Culvert for Rusmar has come in; work on Pine Road is scheduled to start sometime in August; crack filling is complete, patch on Holly Crossing , no wedging was required on Chestnut Road; seal coating is scheduled for August. In the future for road bids, John will contact parties to assist how to write up bid specs, for example tonnage, itemizing, etc.

7. Nine arch bridge (Palm Tree Road)—John talked to several different parties and no grant money or funding is available. There is a party in Chilton who does custom stainless steel work—wondering if that could be considered for the railing. Will investigate what standards will need to be met to repair railing. Also, another party was contacted to see about getting the bridge on the Historical Registry.

8. Mowing—Gerry finished the first round.

Pay Bills:

Motion Mueller, second Kraus to approve proposed expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers

1. John spoke with Ryan Klapperich in regards to Fire#795 Road and future use of the property. Figures will be gotten together for 2022 budget.
2. John spoke to Kartechner Bros LLC in regards to full loads going on Oak Road. Also suggested getting a Fire Number.
3. The siren is on the list for a maintenance check.
4. Resident questioned if the town would replace their culvert when the road is redone. John said it was their responsibility to replace.
5. Three new employees were hired for the Ambulance Service.
6. Cathy will complete paperwork for ACH from NE Asphalt.
7. Dog licenses are still coming in.
8. Town received new sales tax exemption number.
9. Postcards are coming in for voter registration.
10. Clerk mentioned classes scheduled for the WTA Convention and should consider attending.
11. Clerk is working on obtaining a SAMS number.

There being no further business, motion Mueller, second Kraus to adjourn. Motion carried. The meeting adjourned at 8:17 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
AUGUST MONTHLY MEETING**

August 9, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the July 12, 2021 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending July 31, 2021:

Checking Account:	\$ 29,976.54
Money Market Account:	\$ 110,461.42
Building Fund:	\$ 5,594.09
Equipment Fund:	\$ 196.34
Road Fund:	\$ 44,591.24
ARPA Fund:	\$ 60,079.75
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Temporary Class B License-Malone Area Heritage Museum—Motion Kraus, second Mueller to approve the Temporary Class B License for the Malone Area Heritage Museum on August 21, 2021. Motion carried.
2. Temporary Operator’s License—Motion Kraus, second Mueller to approve the Temporary Operator’s License for Donald Thome”. Motion carried.
3. Road work—a) Seal coating is completed. b) Kartechner Bros LLC are looking at doing Pine Road late August or early September. c) John will get together with Jordan of Kartechner Bros LLC to have the damage fixed on Hickory Road due to farm equipment. d) Will schedule to have culvert put in on Rusmar Road. e) Patch on the road was completed on the Walnut Ct. culvert. f) John will contact Joe Halbach to get price for work on Fire#795 Road. Will also talk to Ryan Klapperich in regards to the spoils.

g) Calmar Road and Elm Road could use some shouldering work. Will wait until Neal Schaefer is back from vacation. h) Dale Bink from the Village of St. Cloud was asking about excavating work being done on River Lane. John advised Dale that the road is their responsibility.

4. Status Report on South Shore Lane—Terry Dietzel, director of Land Information contacted John and told John that he was unable to address this and will follow up in September.

5. Nine arch bridge (Palm Tree Road)—John contacted two separate parties about having the Palm Tree Road Bridge on the National Register. Completion for the nomination paperwork from one party would be between \$4,000 - \$5,000 and the other party was \$7,000 - \$10,000. Waiting to receive more information on this from another individual who was emailed.

Pay Bills:

Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers

1. Siren maintenance was not been completed yet.
2. John told board members to begin considering what items should be included for the 2022 budget.
3. Submission for upcoming LRIP projects for 2022-2023 begins this fall.
4. John told board members about the webinars August 17, 19, 24 and 26 on PASER and WISLR.
5. John contacted Erin Gerred from Fond du Lac County to find out about the status of the paperwork for clearing the liens that Bug Tussel put on the properties that have towers.
6. On July 16th, the Wolf Lake Rehabilitation District requested that the Town implement a no wake on Wolf Lake. On July 22nd, the Town removed the no wake at the Wolf Lake Rehabilitation District's request.
7. Next year Cathy will post a sign on the drop box advising the residents that the Town does not accept 2nd installment tax payments and they should be mailed directly to the County Treasurer in Fond du Lac.
8. Cathy received the personal property payment plus interest from Smuckers.
9. The Town received their CAGE code number.

There being no further business, motion Mueller, second Kraus to adjourn. Motion carried. The meeting adjourned at 7:55 p.m.

**TOWN OF MARSHFIELD
SEPTEMBER MONTHLY MEETING**

September 13, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Winkler, Zoning Administrator, and Mike Immel of Rural Insurance.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the August 9, 2021 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending August 31, 2021:

Checking Account:	\$ 124,730.55
Money Market Account:	\$ 110,466.26
Building Fund:	\$ 5,594.63
Equipment Fund:	\$ 196.38
Road Fund:	\$ 44,595.50
ARPA Fund:	\$ 60,079.75
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Mike Immel/Shawn Andrew – Rural Mutual Insurance (Insurance Update)— Mike Immel asked for an updated drivers’ license list from the Town. The Clerk will send it. Mike reviewed the prior claims – one in 2009 and another in 2021. Mike then proceeded reviewing the Town’s businessowners and liability policy with the Board. Mike will look into comparing the construction of the town garage values and get back to John. Everything else looked good.

2. Road Work—a) Seal coating is done. b) The Town received payment for the disaster aid for Holly Road from the State of Wisconsin. c) Kartechner Bros LLC are preparing the pit. Work on Pine Road should hopefully begin soon. d) Will review the water run off situation by J & J Dairy--hoping to find some solution to alleviate the water problems that come from their yard to Cypress Road e) Will do some shouldering work on Walnut and Calmar Roads f) Planning to have culvert put in on Rusmar Road this week

3. South Shore Lane—Town Attorney Matt Parmentier contacted Attorney Tony Nehls. Matt has not received a reply yet. John spoke with Mark Steffes and indicated that Steffes would prefer to do nothing. John is hoping to set up a meeting with the Attorneys, Steffes and the Board to resolve the issue.

4. Nine Arch Bridge-- John has still not heard from the one individual from the state for funding yet; however, John Vogel of Heritage Research, Ltd contacted John Bord again and said he would prepare a National Register nomination for the 9 Arch Bridge for \$1500 and donate anything over the 15.5 hours of work. Motion Mueller, second Kraus to contract with John Vogel for \$1500 for the preparation of the nomination of the Nine Arch Bridge. Motion carried.

5. Operator's License – Lori Stemper-- Motion Kraus, second Mueller to approve the Operator's License for Lois Stemper. Motion carried.

6. Mower & Tractor—Estimates were received from Riesterer & Schnell on mowers. A new rear swing mower would be \$15,870 after trading in the town's present mower. Additional information on renting a mower w/tractor was also received. Figures will be reviewed at the budget workshop for the upcoming year.

7. WTA Convention – October 10, 11, 12—John, Marlene and Wayne will be attending the convention.

8. Change October Monthly Board Meeting to October 7th—The October monthly board meeting will be changed to October 7th at 7 p.m. due to the WTA Convention.

9. Budget Workshop – Workshop is scheduled for October 5th at 6:00 p.m.

10. Resolution – Exceed 2021 Levy Limit—Motion Mueller, second Kraus to exceed the 2021 levy limit, if needed, pending the results of the budget workshop. Motion carried.

11. Internet Domain—Cathy will investigate using .wi.gov Cathy will also check with Clayton Schultz about it.

Pay Bills:

Motion Mueller, second Kraus to approve proposed expenditures as presented. Motion carried.

Public Comments: Mary Winkler said hearings will be held on October 4, 2021 – Kraus Rezoning at 6:30 p.m. and Thuermer Variance at 7:00 p.m.

Reports of Town Officers

1. John reported that he and Marlene attended the WTA quarterly meeting. Discussion was –additional funding is being put into the LRIP program and hopefully Fond du Lac County will receive more. John will be submitting paperwork for Town Hall Road. Also state transportation funding will increase \$53. The Fond du Lac Co Land Information Dept is working on the local redistricting. A plan was submitted to the Fond du Lac County Board for approving county supervisory districts; next will be the creation of municipal wards, which the Town needs to get back to the County by October 15.

2. Ken reported that preliminary figures indicate that the ambulance assessment may need to increase by \$1.

3. Wayne spoke with a constituent in regards to the curbside garbage pickup. Currently it is not being picked up on a consistent schedule. The Board investigated doing curbside

back in 2017 or installing packers at the recycling center. The cost at that time for curbside ranged from \$192-\$216 a year which would have been added to residents' tax bills. At the time, the Board did not feel it was feasible to address. John also noted that at the past WTA quarterly meetings that curbside pickup has been an issue with multiple townships, in the county and throughout the state, with timely pickups.

4. Cathy saw a feature on the Fox News 11 honoring the 9/11 victims at Lambeau Field and seen that the Mt. Calvary Ambulance Department had a nice representation.

5. Received information for GFL contact. It is currently Jennifer Kehrmeier out of their Horicon office.

6. Tom Koenigs of Mt. Calvary Boy Scouts thanked the Town for allowing them to collect newspaper at the recycling center for all these past years. Tom will be stepping down as recycling rep and is being replaced by Bill & Kris Will.

There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 9:17 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
OCTOBER MONTHLY MEETING**

October 7, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Winkler, Zoning Administrator, Tom Ackerman of ZA Commercial Real Estate, Bill Talaska and Cory Talaska.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the September 13, 2021 Town Board Meeting
2. Approve Minutes of the October 5, 2021 Budget Workshop
3. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending September 30, 2021:

Checking Account:	\$ 66,636.98
Money Market Account:	\$ 110,470.80
Building Fund:	\$ 5,594.85
Equipment Fund:	\$ 196.43
Road Fund:	\$ 44,599.77
ARPA Fund:	\$ 60,079.75
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None.

Public Comments: Tom Ackerman commented that there is potential buyer for Countryside Bar however the buyer is not interested in keeping it a business and would like to rezone the property as residential. The Town Clerk was in contact with Attorney Matt Parmentier and the Town will need to amend the comprehensive plan, have the rezone and then approve the rezone. Tentative plans are to schedule the hearings and approval for December 6, 2021. The Town Attorney will be contacted to assist with the process; any additional professional fees will be reimbursed.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Plan Commission Recommendation for Kraus Irrevocable Trust Rezone – Part of the SW1/4 of the NW1/4 of S16, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2 acres from Farmland Preservation to Residential—Motion Mueller, second

Bord to approve the Plan Commission's recommendation to rezone-- Part of the SW1/4 of the NW1/4 of S16, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2 acres from Farmland Preservation to Residential. Motion carried, (2-0-1). Kraus abstained due to conflict of interest.

2. CSM for Kraus Irrevocable Trust— Part of the SW1/4 of the NW1/4 of S16, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2 acres. Motion Mueller, second Bord to approve above described CSM as presented. Motion carried, (2-0-1). Kraus abstained due to conflict of interest.

3. Resolution #2021-001 Authorizing the Division of the Town of Marshfield into Two Wards. Motion Kraus, second Mueller to approve Resolution #2021-001. Roll call vote – Kraus, yes; Mueller, yes; Bord, yes. Motion carried.

4. Road Work a) Kartechner Bros LLC have marked Pine Road. Their blacktop plant is running and work should begin shortly. b) Culvert still needs to be finished on Rusmar Road. c) Some shoulder work has been completed. d) The hill on Walnut Road, where the new electric pole was installed, needs addressing.

5. South Shore Lane—Nothing was been addressed by the Steffes. John will contact Town Attorney Matt Parmentier and see if the Town could possibly pursue the issue either by condemnation or eminent domain. If not, an informational meeting will be held.

6. Nine Arch Bridge-- John was contacted by the Wisconsin Historical Society and they will work on preparing a National Register nomination for the Nine Arch Bridge at no cost for the Town. John contacted John Vogel of Heritage Research, Ltd and told him of the plans of the Historical Society and thanked John Vogel.

7. Internet Domain—Planning on getting a wis.gov domain, waiting for additional information.

8. Fee Schedule—Motion Kraus, second Mueller to approve 2022 fee schedule as presented. Motion carried.

9. Set date and times for Budget Hearing, Special Meeting of Electors and Town Board Meeting—Budget Hearing scheduled for November 8, 2021 at 7 p.m. with Special Meeting of Electors and Town Board Meeting to follow.

10. Resolution #2021-002 to Use Prior Years Unused Tax Levy—Per Attorney Carol Nawrocki of the WTA, we do not need a resolution to have elector approval at the Special Town Meeting of Electors for the use of prior years unused levy carryforward as allowed by Wisconsin Statutes Section 66.0602(3)(fm). Motion Mueller, second Kraus to approve the adjustment of the prior years unused levy carryforward as determined by the Wisconsin Department of Revenue in the amount of \$2. Motion carried. The 2021 Payable 2022 Allowable Levy limit of \$183,996 will be given to the Electors at the Special Meeting of Electors for approval.

Pay Bills:

Motion Kraus, second Mueller to approve proposed expenditures as presented, with the addition of check number 9277 in the amount of \$16,409.10 for a new mower. Motion carried.

Reports of Town Officers

1. New mower was picked up today.

2. A new block heater was installed on the generator at the town hall.
3. A former resident suggested that a contact person for Blue Sky Green Field be listed on the Town website. Since Town Board members have not received questions regarding a contact person, in the past or recent, it was decided not to address this issue at this time.
4. A copy of a letter in regards to the Fond du Lac County Farmland Preservation Plan, 2021 Adoption and Farmland Preservation Zoning Ordinance Certification will be forwarded to the Board members.
5. Question was asked what happens to liquor license if rezone occurs. The Wisconsin Department of Revenue will be contacted for answer.
6. Jen Wagner was brought up as a possible future ambulance board member, in the event Deb Johnson would like to retire.
7. Clerk asked if there were any suggestions for the 2021 newsletter.
8. A town resident will lease land to Blue Sky Green Field for temporary buildings when the turbines are being rebuilt. Question was brought up if building permits will be needed for working on the turbines. John will research.

There being no further business, motion Mueller, second Kraus to adjourn. Motion carried. The meeting adjourned at 8:09 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
2022 BUDGET HEARING**

November 8, 2021, 7:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Mary Jo Winkler and Joe Bord.

John Bord called the 2022 Budget Hearing to order at 7:00 p.m. John led the Pledge of Allegiance. Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The 2022 proposed budget was handed out to the public and reviewed. John told the constituents that after the proposed budget was posted, the Board received notice that the County is allocating a portion of the ½% county sales tax to the municipalities. The Town of Marshfield will receive \$19,085 and the 2022 public works expenditures will be adjusted accordingly. They were no other comments or questions.

Motion Kraus, second Mueller to adjourn the 2022 Budget Hearing. Motion carried. The hearing adjourned at 7:09 p.m.

**TOWN OF MARSHFIELD
SPECIAL MEETING OF THE ELECTORS**

November 8, 2021, 7:09 p.m.
Marshfield Town Hall

John Bord called the Special Meeting of the Electors to order at 7:09 p.m. All Town officials were present. Mary Jo Winkler and Joe Bord were present from the public.

Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The minutes from the previous year's annual meeting were accidentally forgotten to be approved at the 2021 annual meeting. Motion Mary Winkler, second Joe Bord to approve the April 21, 2020 annual meeting minutes. Motion carried.

Next addressed was the Town Tax Levy. Information on the 2020 taxes payable 2021 and preliminary figures for 2021 taxes payable 2022 were distributed. John compared the two years. The proposed Town Tax Levy for 2021 is \$183,996. Motion Joe Bord, second Mary Jo Winkler to adopt the 2021 Town Tax Levy of \$183,996, payable in 2022, as proposed." Motion carried 7-0.

Motion Mary Jo Winkler, second Joe Bord to close the Special Meeting of the Electors. Motion carried. The meeting adjourned at 7:13 p.m.

**TOWN OF MARSHFIELD
NOVEMBER MONTHLY BOARD MEETING**

November 9, 2021, 7:13 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Wayne Mueller and Ken Kraus, Treasurer Cathy Seibel, Clerk Marlene J. Sippel. Public present Zoning Administrator Mary Jo Winkler and Joe Bord.

John Bord called the meeting to order. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda):

1. Minutes of Town Board Monthly Meeting of October 12, 2021
2. Treasurer's Report of October 31, 2021.

Checking Account:	\$ 62,185.87
Money Market Account:	\$ 110,475.19
Building Fund:	\$ 5,595.07
Equipment Fund:	\$ 196.47
Road Fund:	\$ 44,603.90
ARPA	\$ 60,079.75
3. Minutes of November 4, 2021 Town meeting

Motion Kraus, second Mueller to approve Items 1 and 3 of the Consent Agenda. Motion carried.

Items Removed from Consent Agenda: Item 2. Ken wanted clarification on the money that was received for the rezone. Treasurer Cathy Seibel explained that the payment does not have to be made by the owner of the property. Motion Kraus, second Mueller to approve Item 2 of the Consent Agenda. Motion carried.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Road work—Pine Road is completed. John will check with Eddie Andrew on the status of the culvert for Rusmar Road. Sign needs to be installed on Hinn Road
2. South Shore Lane—Tony Nehls, Attorney for the Steffes, said Mark would like the Board to stay off of the property (for calculating out the turnaround) and wants assurance that with the discontinuation of South Shore Lane the Town would not benefit. John will forward Attorney Matt Parmentier a drawing of the proposed turnaround.

3. Nine Arch Bridge—John Vogel of Heritage Research, Ltd. was awarded the contract from the Wisconsin Historical Society to prepare the National Register nomination for the Nine Arch Bridge. John Vogel plans on beginning the week of November 15th.
4. Mower & Tractor—John adjusted the 3 pt. mount and capped off the right level cylinder. Gerry is getting to know the mower better and likes the way it works.
5. Internet Domain—Still in progress. Cathy will be contacting Laura Wagner.

Pay Bills—Motion Kraus, second Mueller to pay the bills as presented. Motion carried.

Public Comments—Zoning Administrator, Mary Jo Winkler, has been receiving calls from concerned neighbors about the upcoming rezone of W684 Cty G. The Board told Mary to remind citizens they are more than welcome to attend and voice their concerns at the upcoming hearings on December 6th.

Reports of Town Officers:

John attended the LRIP meeting. Unfortunately, the Town didn't receive any funding this time around.

The road certification was turned in. John also completed rating the roads.

John is working on an agreement with Village President Ryan Gephart on what portions of River Lane the Town is responsible for.

An extra dumpster was needed for the recycling center from November 6. It was noted that there was an extra week. It should be \$175.

The Ambulance Department needs to get new jackets and Ken was wondering if there were any additional ARPA funds that would be available for use.

Wayne attended a class at the convention for updating Comprehensive Plans. Tentatively plans are on getting together with Cedar Corp. in the beginning of 2022 for additional information.

Cathy mentioned that the Town will utilize the services of the County Clerk for mailing the tax bills and running off the newsletter. Tax collection will be via drop box and mail.

The Town received a letter from the Wisconsin Department of Revenue – First Notice of Non-Compliance. The Board has already addressed this issue and has a revaluation scheduled for the Town to be done in 2022 by Bowmar Appraisal Inc.

A resident was wondering if the Town would consider creating a dog park.

Information on the special use permit for the Guelig/Kartechner Pit was requested by a resident.

Governor Evers proclaimed November 1st as Election Hero Day. The Clerk forwarded this proclamation to current and past Election Officials and thanked them for their services. The Clerk also verified with the Pastor of Our Lady of the Holyland that the meeting room at Mount Calvary could still be used in case of any emergency on an election day.

There being no further business; motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 9:08 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
DECEMBER MONTHLY MEETING**

December 13, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Winkler, Zoning Administrator and Justin Enders.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of November 8, 2021 Public Budget Hearing
2. Approve Minutes of the November 8, 2021 Special Meeting of the Electors
3. Approve Minutes of the November 8, 2021 Town Board Meeting
4. Approve Minutes of the December 6, 2021 Meeting – Action on Proposed Future Land Use Map Amendment and Rezoning
5. Approve Treasurer’s Report – The Treasurer’s report showed the following balances ending November 30, 2021:

Checking Account:	\$ 24,963.59
Money Market Account:	\$ 110,480.03
Building Fund:	\$ 5,595.31
Equipment Fund:	\$ 196.51
Road Fund:	\$ 44,608.46
ARPA Fund:	\$ 60,079.75
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda--Items 1, 2, 3, and 5. Motion carried.

Items Removed from Consent Agenda: Item 4. Amend minutes of December 6, 2021 to read “There being no further business, motion Kraus, second Bord to adjourn.” Motion Mueller, second Kraus to approve amended minutes of December 6, 2021. Motion carried.

Public Comments: There was a misunderstanding that after the public hearing that residents could contact the attorney with concerns with the special use permit for the Guelig Pit. John informed the resident that only the Town Chairman or Clerk may contact the Town Attorney on the Town’s behalf, due to cost. Matt Parmentier, the town’s attorney, informed John that the resident should put their complaint in writing, send it to

the operator and a copy to the Town. The resident mentioned several incidents of non-compliance by the operator. John gave the resident the complaint form to complete and inquired if he had Kartechner's contact information, which he has. A copy of the special use permit will be emailed to the resident.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Road work. All road work is completed.
2. Authorize hiring surveyor and appraiser for possible condemnation of South Shore Lane—Motion Mueller, second Kraus to authorize the Town Chairman and Town Attorney to hire the surveyors and appraisers as necessary to engage in negotiation and condemnation proceedings related to South Shore Lane. Motion carried.
3. Nine Arch Bridge—John Bord met with John Vogel. John V. started by taking multiple pictures of the bridge at both daytime and evening, and will begin measuring the bridge including each individual opening.
4. Internet Domain—Cathy is still working on it and will talk to Laura Wagner.
5. Resolution Amending 2021 Budget—Motion Mueller, second Kraus to approve Resolution #2021-003 to Amend 2021 Budget. Roll call vote: John – yes, Ken – yes, Wayne - yes. Motion carried.
6. Designation of use for County Sales Tax Dollars—Motion Mueller, second Kraus to use the Town of Marshfield's 2022 allocation of sales and use tax dollars from Fond du Lac County of \$19,085 towards the 2022 road maintenance expenses. Motion carried.
7. Acceptance of 2022 Budget—Motion Kraus, second Mueller to approve the 2022 budget as follows: Taxes – General Levy \$183,996, Intergovernmental Revenues \$269,222, American Rescue Plan Act (ARPA) \$60,080, Licenses & Permits \$13,650, Public Charges for Service \$240, Intergovernmental Charges for Services \$4,570, Miscellaneous Revenues \$20,485 for a total Income of \$552,243 Expenditures of General Government \$126,038, Public Safety \$88,174, Public Works \$273,851, Conservation & Development \$4,100, Other – ARPA \$60,080 for a total of \$552,243. Motion carried.
8. Election Inspectors for the January 1, 2022 – December 31, 2023 term—Motion Mueller, second Kraus to approve Kathleen Petrie, Jill Steffes, Diane Kraus, Jeanne Bord, Rosie Kaiser, Janet Buechel, Dianne Sippel, Virginia Petrie, Karla Sieber and Deb Weber as election inspectors for the January 1, 2022 – December 31, 2023 term. Motion carried.
9. Discussion of Seasonal Weight Limits on Town Roads-- The ordinance adopted January 2020 will remain the same for 2022.
10. Amendment to the Zoning Ordinance (2.00 acres to Residential)-- Motion Mueller, second Kraus to approve the amendment to the Zoning Ordinance; the described lands are CSM 8719 located in Document No. 1161450, located in the SW ¼ of the NW ¼ of Section 16, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.00 acres are rezoned to Residential. Motion carried.
11. Amendment to the Zoning Ordinance (1.91 acres to Residential) –Motion Kraus, second Mueller to approve the amendment to the Zoning Ordinance; the described lands are Part of the SW ¼ of the NE ¼ and the NW ¼ of the SE ¼ commencing Cen ¼ post th N 59.53' th SEly alg C/L Hwy 331.89' th S 243.39' W 317.48' N 282.30' to Beg exc 35' strip rec in V651-661 of Section 14, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing approximately 1.91 acres are rezoned to Residential. Motion carried.

12. Equipment—Kenworth was just in to repair oil leak at A & M Specialty Mfg, however it was determined that there was additional work that needed to be completed and it fell under warranty work so it was taken to West Bend. A new air dryer was put in. Western Star is running good. Should look into putting new equipment on the Oshkosh. If the Town would consider replacing a vehicle, they should look into a long range plan as it there is at least a 2 year lead time on getting a vehicle with snow plowing equipment. Need to put the cutting edges on the Kenworth and wing on the Oshkosh. New lighting was installed in the garage.

13. Phone System & Interface Up Grade—The Joint Hall Commission accepted a quote from Specht Electric to do the wiring. After everything is installed, there will be a 1-1/2 hour training session with Spectrum on how to operate the new phone system.

14. Three Year Contract with Mt. Calvary Volunteer Fire Department Inc.—Motion Kraus, second Mueller to approve the Mt. Calvary Volunteer Fire Department Fire Protection Agreement thru 2024. Motion carried.

15. Street lighting at W684 County Highway G—Will review in April.

Pay Bills: Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

Reports of Town Officers

1. New EMT was hired.
2. It was not determined yet if building permits will be needed for the upcoming work on the turbines.
3. Tax collection is going well.
4. WTA District spring meeting will be coming up in 2022—Kimberly in February and Ripon in April. Clerk mentioned everyone should plan on attending as Board of Review training will probably be held.

The Town Board acknowledged Mary Winkler's invaluable service to the Town Board as Zoning Administrator and that she will be deeply missed. Mary also thanked the Board as this was her last meeting as she had resigned earlier this year.

There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 8:37 p.m.

Marlene J. Sippel, Clerk