

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

June 10, 2024
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Peter Keifenheim, Jerry Reineking and Todd Neils.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. Wayne Mueller noted that on the agenda item 3 the date should read June 30, 2025.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the May 13, 2024 Town Board Meeting
2. Minutes of the May 20, 2024 Public Hearing & Town Board Meeting
3. Minutes of the June 3, 2024 Town Board Meeting
4. Treasurer’s Report –The Treasurer’s report showed the following balances ending

May 31, 2024:

Checking Account:	\$ 15,299.49
Money Market Account:	\$ 66,071.93
Building Fund:	\$ 5,719.25
Equipment Fund:	\$ 206.12
Road Fund:	\$ 60,146.56

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Opening of Bids
 - a) Holly Road, Hickory Road, River Lane

The notice for bids was posted at Schrage Bros, National Exchange, Marshfield Town Hall and on the town’s website. It was also published in the Fond du Lac Reporter on May 26, 2024 and June 2, 2024. The Scott Construction is the only company that submitted a bid.

First proposal was Holly Road (Cty Rd Q to Maple Rd. – 2.01 mile)

Cold mix wedging over various sections needed from ‘Q’ to Maple Rd, including a full-width 2-1/2” mat over 700 ft lifted gravel section by ‘Q’ & 200’ section by Hickory intersection + hot oil single seal using F2 granite black stone -- \$144,565.00

Second proposal was Hickory Road (Holly Rd to Cty Rd G – 1.00 mile)
Cold Mix wedging only over culvert/dipped area on west end near Holly Rd -- \$11,987.00
Final proposal was River Road (Cty Rd G East to Village of St. Cloud line – 750’)
Full width cold mix wedging + hot oil single seal using F2 granite black stone -- \$16,900.00
Total proposal of \$173,452.00
Motion Mueller/Kraus to accept the bid from Scott Construction for all three projects. Motion carried.

b) Next was bid opening for Hickory & Holly Road. The notice for bids was posted at Schrage Bros., National Exchange, Marshfield Town Hall and on the town’s website. Proposals were received only from Halbach Excavating LLC.

1. Reconstruction of Hickory and Holly Road Intersection -- \$14,850.00

Motion Bord/Mueller to accept the above proposal. Motion carried.

2. Raise 200’ of Holly Road 18” in the lowest area near the intersection with Hwy Q -- \$8,450.00

Motion Bord/Kraus to accept the above proposal. Motion carried.

3. Replace culvert under Hickory Road-- \$7,300

Motion Bord/Mueller to accept the above proposal. Motion carried.

2. Class “B” Beer and Reserve “Class B” Liquor Renewal for Riverside Hunting and Fishing Club---- Motion Kraus/Mueller to renew Riverside Hunting and Fishing Club’s Class “B” beer license and Reserve “Class B” liquor license. Motion carried.

3. Operator’s Licenses for the period ending June 30, 2024

Quintin Pierquet	Brian Atkinson	Michael Vollrath	William Will
Jeffrey Abler	Thomas Puddy	Ashton Ruedinger	Ronald Lefeber
Jason Sippel	Richard Lefeber	Sheila Payne	

Motion Kraus/Mueller to approve the above listed operator’s licenses for the period ending June 30, 2025. Motion carried.

4. Roads

a) Culvert on Seven Hills Road—The culvert that is located on the southwest corner by Seven Hills Road and Ledge Road rotted out. It will need replacing.

b) Gerry Lefeber began mowing ditches on Monday.

5. Equipment—Switched everything around. Will begin to change oil in trucks.

6. Garage – The roof is discolored not rusty. Washed out salt chunks in the bay where salt was stored.

7. Approval for Wolf Lake Protection & Rehabilitation District to place, maintain & purchase Waterway markers – Slow No-Wake for Wolf Lake--Motion Mueller/ Kraus to approve Wolf Lake Protection & Rehabilitation District to place, maintain and purchase waterway markers –Slow No-Wake for Wolf Lake. Motion carried. Clerk will submit application to the DNR.

8. Wolf Lake - Ordinance restricting certain artificial wake enhancement – Town received letter from DNR on May 30, 2024. Final Action for the Town Board to approve ordinance can be taken 60 days after, which would be at the August 12, 2024 town board meeting.

9. Wolf Lake – Ordinance to repeal and recreate an ordinance to regulate water traffic, boating and water sports upon the waters of Wolf Lake and prescribing penalties for violation thereof. Clerk will follow up with Town Attorney Alex Ackerman to make several minor changes. Proposed ordinance will be addressed at the July monthly meeting.

10. Road discontinuation – portion of South Shore Lane—postponed.

11. CSM for Ryan Klapperich—Postponed. Town Attorney, Alex Ackerman suggested rezoning the proposed site to General Ag.

12. IT Support

Computer—Clayton Schultz will oversee the purchase and set up of a new computer for the Town. Web Site—Motion Mueller/Kraus to approve the update of the website by Webs by Wagner. Motion carried.

Pay Bills: Motion Kraus/Mueller to pay expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers:

Nine Arch Bridge—John spoke with Richard Halter about the broken railings. He offered to fix the broken railing and fix the end caps. John will speak to Steve Conrad from C.D. Smith about painting the railing.

Two public record requests were received from NV5. The Clerk will respond requesting prepayment.

Question on how the process of collecting fines for the Town worked.

John asked Building Inspector to send copy of letter that he sends out when a permit was not requested.

The Ambulance Service has submitted their MOE Certification to the Town.

RCM Consulting LLC of Oostburg has been retained by the Ambulance Service for accounting services.

Wayne will check on building permits.

Absentee ballots will be sent out later this month for the August Primary.

The Board reviewed the application for the Short-Term Rental License.

Marlene voiced her concerns with the MOE report.

There being no further business, motion Mueller/Kraus to adjourn at 8:38 p.m.

Marlene J. Sippel, Clerk