

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

April 8, 2024  
6:53 p.m.  
Marshfield Town Hall

John Bord called the meeting to order leading the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public: Peter Keifenheim, Max Franzen, Quintin Pierquet, Neal Schaefer and Brian Witkowski of Witkowski Inspection Services, LLC.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Amend February 2024 Minutes—Motion Kraus/Mueller to amend February 2024 Minutes to read “At the conclusion of Jenny Wagner’s current appointment, she will not be taking another term.” Motion carried.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 11, 2024 Town Board Meeting
2. Approve Treasurer’s Report —The Treasurer’s report showed the following balances ending March 31, 2024:

Checking Account:	\$ 30,896.38
Money Market Account:	\$ 41,056.16
Building Fund:	\$ 5,717.83
Equipment Fund:	\$ 205.97
Road Fund:	\$ 35,132.36

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Comprehensive Plan
  - a. Motion Mueller/Kraus to accept the Resolution from Plan Commission to adopt the Town of Marshfield Comprehensive Plan 2040. Motion Carried
  - b. May 20, 2024 at 6:30 p.m. will be the Public Hearing Date to accept public comments on the Town of Marshfield Plan Commission’s recommended version of the plan herein called the “Recommended Plan”. Action may be considered at the hearing on an Ordinance to adopt the Town of Marshfield Comprehensive Plan 2040.

2. Brian Witkowski of Witkowski Inspection Services, LLC – Building Inspector Contract—Motion Mueller/Kraus to accept the proposed building inspector contract with Witkowski Inspection Services for a period of twenty-four months, commencing April 8, 2024 thru April 7, 2026 with the increase of maximum LUP fees to \$300. Motion carried.

3. Equipment – Everything is good.

4. Roads

a. Speed reduction on County G by Wolf Lake—The Fond du Lac County Highway Committee will address this at their April 10<sup>th</sup> meeting at 8:30 a.m. John Bord plans to attend.

b. Bridge/Culvert Inventory – Fond du Lac County Highway Department will collect and input data on the culverts for the Town of Marshfield. John forwarded the Town’s decision to have the FDL Co Highway Department complete the inventory to the WTA.

c. ARIP – Walnut Road—Discussed proposals from Martenson & Eisele, Cedar Corporation and Excel Engineering, Inc. Motion Kraus/Mueller to accept the agreement from Excel Engineering, Inc. to submit an application to the State of Wisconsin for the 2024-2025 Agricultural Road Improvement Program (ARIP) for Walnut Road. Motion carried.

d. Other—John will be collecting information on paving roads. The Town will not be doing any crack filling this year.

5. Short Term Rental Licensing Ordinance—tabled.

6. Ordinance Requiring Payment of Local Claims as Condition of Obtaining or Renewing Town Issued Licenses—tabled.

7. Open Book will be held May 1<sup>st</sup> – 1 p.m. – 3 p.m. and  
Board of Review on May 13<sup>th</sup> from 4:00 p.m. – 6 p.m.

8. Appointments to Board of Review – Motion Mueller/Kraus to approve appointment of Cathy Seibel as a member of the 2024 Board of Review with Joe Bord as alternate number 1 and Doug Thome as alternate number 2 for the 2024 Board of Review. Motion carried.

9. Review for Annual Meeting—Board reviewed list John wrote up. Several additions were discussed.

10. Riverside Park Dredging—Quintin Pierquet presented Riverside Hunting & Fishing Club’s proposal of work being completed by the Nine Arch Bridge and Riverside Park. The Club was inquiring if the Town would be able to haul the spoils away or haul in stone with their equipment. The Board informed Quintin that the Town is unable to provide trucking services to Riverside as the Town is prohibited from providing services to private entities. The Board asked to be kept informed of the work being completed by the bridge.

**Pay Bills:** Motion Kraus/Mueller to approve proposed expenditures as presented with the addition of check number 10355. Motion carried.

**Public Comments:** Several questions were brought up about items around Wolf Lake: South Shore Lane was addressed – drainage, paving of turnaround, vacating the old portion of South Shore Lane; John checked into the inquiry of a lighted speed limit sign – it runs about \$1781. John said he would get together with members of the Wolf Lake

Protection & Rehabilitation District to discuss the ordinances at Wolf Lake at a different time.

**Reports of Town Officers:**

John shared the updated special use permit with Board members.

Wayne mentioned inquiries for solar farms are being circulated.

Ken will be talking to Huberty & Associates for accounting service for the Ambulance Dept. The Ambulance Department received donations from National Exchange and Advanced Tooling.

There were 231 voters for the April 2<sup>nd</sup> election. 26 were absentees.

Reports are being filed – Recycling, ARPA.

There being no further business, motion Mueller/Bord to adjourn. The meeting adjourned at 8:35 p.m.

Marlene J. Sippel, Clerk