

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

March 11, 2024
6:30 p.m.
Marshfield Town Hall

John Bord called the meeting to order leading the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisor Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Supervisor Ken Kraus was excused. Members of the Public: Ryan Theel, Peter Keifenheim, Jerry Reineking, Todd Neils, Mike Torgerud and Alexa Torgerud.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the February 12, 2024 Town Board Meeting
2. Approve Treasurer’s Report —The Treasurer’s report showed the following balances ending February 29, 2024:

Checking Account:	\$ 14,958.82
Money Market Account:	\$ 41,051.27
Building Fund:	\$ 5,717.19
Equipment Fund:	\$ 205.92
Road Fund:	\$ 35,128.16

Motion Bord/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Weight limit signs - March 1 thru May 15—Signs are up. Joe Halbach of Halbach Excavating asked for an exemption – An alternate route was discussed and granted. John is working with Lake Breeze for an exemption.
2. Equipment—Trucks are in good shape. John will get a DOT inspection and an oil change on the Western Star.
3. Roads
 - a. Bridge/Culvert Inventory—John will contact the Fond du Lac County Highway Commissioner for the County to complete the Town’s inventory of 6’ to 20’ culverts, at no cost to the town.

b. ARIP – Walnut Road—John is receiving bids from Ayres, Cedar Corp., Martenson & Eisele, Inc. and Excel Corp. on engineering for the grant paperwork. The Town is looking at going for the second round of grant applications.

c. Asphalt Seminar—John decided not to attend the seminar this year.

d. Spring Road School in the Dells—Motion Mueller/Bord to have John Bord attend the Spring Road School in the Dells from April 29 – May 1. Motion carried.

e. South Shore Lane—Too wet to seed the area. Needs to dry.

f. John was going to receive several estimates on relining several different pipes (culverts) however they said they were not compatible. An estimate was given for relining the pipe on Holly Road. It came in at \$18,000. It was decided that it would be more feasible to dig out the present culvert and replace it.

4. Short Term Rental Licensing Ordinance—Discussion was held with the public on the proposed ordinance. The Board decided to contact Town Attorney Matt Parmentier to address the requirement that no dwelling may be rented for a period of 6 or fewer days. It was brought to the Board’s attention that currently some property owners have cliental that do only a two or three-night stay, especially during the off season.

5. Ordinance Requiring Payment of Local Claims as Condition of Obtaining or Renewing Town Issued Licenses--Postponed

6. Comprehensive Plan—The Plan Commission will meet on April 8th at 6:30 to review changes on the draft copy of the Proposed 2040 Comprehensive Plan and will draft a resolution to present to the Town Board to adopt the Comprehensive Plan. A public hearing will be held on May 20th at 6:30 p.m.

7. Recommendation to County Highway Department to reduce speed limit on County G (Past Wolf Lake) from 55 mph to 45 mph.—Motion Mueller/Bord to recommend to the Fond du Lac County Highway Department to reduce the speed limit from 55 mph to 45 mph on County Road G from the curve (Cty Rd G & Cty Rd WH) to 200’ north past North Shore Drive. Motion carried. John will contact Tom Janke to see what additional information is needed from the Town.

Public Comments: Members of the public mentioned that the DNR suggested that the Wolf Lake Protection and Management District work on a watershed plan. They have met with Fond du Lac County. They are also working on their own comprehensive plan. They mentioned several different projects that have been completed at the boat launch and the park through collaboration between Fond du Lac County Parks and volunteers from Wolf Lake.

Pay Bills: Motion Bord/Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: Mike and Alexa Torgerud purchased the St. Felix Friary and discussed their potential ideas for the property. John will contact Attorney Matt Parmentier to see if they are in compliance with our zoning ordinance.

Reports of Town Officers

1. John will check with the Highway Department on possibly purchasing salt.

2. John met via e-mail with someone from the State to discuss the Nine-Arch Bridge. Currently there are no grants/funding available. If any work is to be completed on the bridge, plans would need to be provided to the State and they have to approve it.
3. Right of Way Markers were put on the surveyor's posts on South Shore Lane.
4. Cathy reviewed with the Board when funds will be received throughout the year.
5. Brian Witkowski's building inspector contract is up. Marlene will contact Brian to see if there are any changes.
6. The Town's CT report has been filed.

There being no further business, motion Mueller/Bord to adjourn. The meeting adjourned at 8:38 p.m.

Marlene J. Sippel, Clerk