

**TOWN OF MARSHFIELD  
FEBRUARY MONTHLY MEETING**

February 10, 2025  
Marshfield Town Hall  
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisor Wayne Mueller, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Supervisor Ken Kraus, who left at 6:40 p.m. and returned at 7:50 p.m. From the Public: Marc Pasineau, Zoning Administrator, and Alexa Torgerud. Mike Torgerud arrived at 7:50 p.m.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the January 13, 2025 Town Board Meeting
2. Approve Treasurer’s Report – January 31, 2025--The Treasurer’s report showed the following balances ending January 31, 2025:

Checking Account:	\$ 797,761.03
Money Market Account:	\$ 131,962.00
Building Fund:	\$ 5,724.81
Equipment Fund:	\$ 206.72
Road Fund:	\$ 126,030.47

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

**Items Removed from Consent Agenda:** None.

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Roads—Trimming work was completed in the entire Town; however it took 46 hours instead of 40. Road bid work will begin on the LRIP for Town Hall Road. Tentative plan is to have bid opening in April. John will work on preparing the engineering specs. The Town was awarded a ARIP in the amount of \$1,780,000 for Walnut Road. John will meet with Kurt Geiger of Excel Engineering to discuss the project. Road name signs will be replaced due to fading.
2. Equipment—The Oshkosh plow truck which was available in MN was sold. All the trucks are running smoothly. No updates have been received on the redesign of the break away on the mower.
3. WTA Meetings
  - a. Quarterly – March 6, 2025 at FDL Co. Highway Dept.—John will contact Mike Morgan to let them know we will plan on serving lunch first. The Board should be there at 6 p.m. to begin setting up.

- b. District – February 28, 2025 in DePere—Ken, John and Marlene will leave at 7 a.m.
4. Storage Containers—The proposed ordinance was reviewed by the Board. A meeting will be scheduled for March 3<sup>rd</sup> at 6:30 p.m. for the Plan Commission to review and make their recommendations to the Board.
  5. Short Term Rental Application – Mike/Alexa Torgerud—Cathy will contact the Fond du Lac Health Department to see if they have any requirement in regards to insurance coverage.
  6. Mailbox – Jeff Atkinson—John spoke with Jeff. Waiting for form to be received from Jeff.
  7. Emergency Operations Plan—Reviewed phone numbers and form will be updated.
  8. Support of BEAD Funding for Bertram Communications—Motion Kraus/Mueller to endorse Bertram Communications bid for BEAD funding. Motion carried. A letter will be sent to Cru Stublely, Secretary of Public Service Commission of Wisconsin.
  9. Temporary Class B License – Marytown Veterans Club—Motion Kraus/Mueller to approve the Temporary Class B License to Marytown Veterans Club for Armed Forces Day Social at Malone Area Heritage Museum Grounds on May 17, 2025. Motion carried.
  10. Temporary Operator’s License – Michael L Muldoon—Motion Mueller/Kraus to approve the Temporary Operator’s License for Michael L Muldoon on May 17, 2025. Motion carried.

**Pay Bills:** Motion Mueller/Kraus to approve the expenditures as presented. The payment to Wolf Lake Protection & Management will be made when the Town receives payment from Fond du Lac County. Motion carried.

**Public Comments:** None

**Reports of Town Officers:**

John will be attending the Road School which WTA is holding again, April 21-23.

John mentioned different projects which needed to be completed at the Hall: a) Two new furnaces; b) drainage work on the west side of the building; c) curbing; and d) repavement of the parking lot. The Joint Hall building contract needs to be completed this year.

Ken went to the Town Board meeting for one of the municipalities that the Ambulance Department services. Payment was received however it was less than their assessment and was marked “payment in full”. The Ambulance Department needs to receive full payment. The Ambulance Board is continuing to speak with them.

A resident commented to Supervisor Mueller about the trimming that was completed. John mentioned that later this spring someone will be going around and will clean up different areas.

Cathy reported on an incident where a mortgage check was received for a parcel with our numbers on but belonged to a different Township in another County.

Marlene mentioned the reports that were completed. It was also suggested that a capital outlay/projects (wish list) be created. Elections will be held next Tuesday, the 18<sup>th</sup> and Special Voting Deputies will be going to the Villa Rosa on the 12<sup>th</sup>.

There being no further business, motion Kraus/Mueller to adjourn. The meeting adjourned at 9:11 p.m.

Marlene J. Sippel, Clerk