

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

July 10, 2023
Marshfield Town Hall

John Bord called the monthly board meeting to order at 7:00 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Peter Keifenheim, Mary Jo Abler, Alexa Torgerud and Mike Torgerud.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 12, 2023 Town Board Meeting
2. Approve Treasurer’s Report –The Treasurer’s report showed the following

balances ending June 30, 2023:

Checking Account:	\$ 21,769.42
Money Market Account:	\$ 235,471.09
Building Fund:	\$ 5,697.43
Equipment Fund:	\$ 204.71
Road Fund:	\$ 196,681.37
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads-- Hemlock Road is wedged and resurfaced and Birch Road is scheduled to be done next. Seal coating is planned for the first week of August. Basswood Road is scheduled for August. On Town Hall Road the first culvert by Ziegelbauer’s, the rip rap is washing out; it needs addressing. Plan to put patch over culvert on Walnut Road. Andrew Excavating is planning to begin work on Linden Lane shortly and both will be patched at the same time. The sink holes on Fire Lane #795 will be worked on tomorrow by Andrew Excavating.

2. Equipment—Differential on Oshkosh is installed.

3. Garage/Salt Shed- Approve added expense for upgrade to the foundation—John reviewed the progress on the salt shed. Motion Mueller, second Kraus to approve the additional expenditures of \$17,525 for the salt shed. Motion carried.

4. Certificate of Survey for Town of Marshfield—Paper work has been forwarded to the Town Attorney by Brad Buechel.

5. Land Purchase for Salt Shed from Kay Sesing—Motion Mueller, second Kraus to purchase property from Kay Sesing for \$2,000 contingent upon receiving the proper paperwork from the Town Attorney and reviewed by the Town Chairperson. Motion carried.

6. South Shore Lane—Attorney Matt Parmentier is preparing the contract that was agreed on by both parties and will submit it to Steffes' attorney.

7. Establish Fee for Permit Regulating Work in the Right of Way—Motion Kraus, second Mueller to establish road right-of-way permit fee for \$75, fee to install 100 ft. or less pipe - \$75; each additional foot is \$.10 per ft to a maximum of \$500. Any legal fees incurred by the Town of Marshfield will be applicant's expense. The Town of Lomira's permit will be used as a guideline for the Town of Marshfield's permit. Motion carried.

A permit will be drawn up by the Clerk and submitted to the Town Attorney for review and recommendations.

8. Approval for Fond du Lac County to place and maintain waterway markers for the swim area at Wolf Lake Beach—Motion Mueller, second Kraus to approve Fond du Lac County to place and maintain waterway markers for the swim area at Wolf Lake Beach. Motion carried.

9. Temporary Class B License – Malone Area Heritage Museum, August 27, 2023-- Motion Mueller, second Kraus to approve the Temporary Class B License for the Malone Area Heritage Museum. Motion carried.

10. Temporary Operator's License – Donald Thome -- Motion Kraus, second Mueller to approve the Temporary Operator's License for Donald Thome. Motion carried.

11. Operator's License – Lori Stemper – Motion Kraus, second Mueller to approve the operator's license for Lori Stemper. Motion carried.

Pay Bills:

Motion Kraus, second Mueller to approve proposed expenditures as presented with the addition of check #10051 in the amount of \$2100. Motion carried.

Public Comments: Resident expressed concern of completion of South Shore Lane. The mowing maintenance of South Shore Lane was also discussed.

Reports of Town Officers

1. Suttner Accounting will be taking care of the Ambulance Department's finances.
2. Cathy set up an Amazon business account.
3. Marlene reviewed with Board if anyone would be attending any webinars or meetings that are coming up these next weeks.
4. A public records request was received by the Clerk and will be addressed

There being no further business, motion Kraus, second Mueller to adjourn at 8:27 p.m.

Marlene J. Sippel, Clerk