

**TOWN OF MARSHFIELD  
JOINT MEETING WITH  
PLAN COMMISSION AND TOWN BOARD**

April 10, 2023  
Marshfield Town Hall  
6:30 p.m.

John Bord called the joint Plan Commission and Town Board meeting to order at 6:30 p.m. Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Plan Commission present: Kyle Wagner, Kurt Hellman, Dan Zabel and Scott Sabel. Members of the public present: Ken Jarwoski of Cedar Corp

John called the meeting to order and the Pledge of Allegiance was recited. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 13, 2023 Town Board Meeting
2. Approve Treasurer’s Report – March 31, 2023—The Treasurer’s report showed the following balances ending March 31, 2023:

Checking Account:	\$ 11,771.41
Money Market Account:	\$ 235,383.04
Building Fund:	\$ 5,694.79
Equipment Fund:	\$ 203.84
Road Fund:	\$ 196,596.83
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Ken Jaworski of Cedar Corp – Comprehensive Plan—Meeting with Ken, Plan Commission and Town Board to discuss process on updating current comprehensive plan. Ken Jaworski handed out copies of goals/objectives from the current comprehensive plan. Ken explained the need of a comprehensive plan and why it needs updating.

The Town first needs to have a public participation plan. The Town Board will hold a meeting on April 17<sup>th</sup>, after the public hearing at 6:30 p.m. to address this proposed resolution. A public information meeting to discuss updating the Town's Comprehensive Plan will be on Wednesday, May 17<sup>th</sup> at 6:30 p.m. Post cards will be sent out to all land owners.

2. Ordinance Amending Zoning Ordinance Regarding Mobile Tower Siting – A public hearing is scheduled for April 17, 2023 at 6:30 p.m.

3. South Shore Lane – Paperwork was sent out to the Steffes by the Highland Group on March 22, 2023.

4. Equipment – A cable was busted on the Western Star, working with Halbach Welding to repair it. Mike Kaufman is trying to obtain a program for the Kenworth's computer. If unable to get a new program, the Town will have to create a program. Trying to locate a differential for the Oshkosh. May contact Palmer Johnson in Sun Prairie about rebuilding the differential. If the old one is not utilized, it will be saved for parts. Tires are needed on the John Deere Tractor.

5. Open Book will be on May 2<sup>nd</sup> at 10:00 a.m. – 12:00 p.m. (noon)

Board of Review is scheduled for May 15<sup>th</sup> from 4:00 p.m. – 6 p.m.

6. Review for Annual Meeting– Several suggestions were added to the list prepared by John. Meeting is April 18, 2023 at 7 p.m.

**Public Comments:** None.

**Pay Bills:** Motion Kraus, second Mueller to approve proposed expenditures as presented Motion carried.

### **Reports of Town Officers**

1. Reviewing for possible road work -- Holly, Hemlock and for sure Basswood Road as it will be done in conjunction with the Village of Mt. Calvary, completing the work which was started last year. Culvert on Walnut Road needs to be replaced.

2. John will be attending Pesticide Training in Waukesha on April 20.

3. Jenny Wagner is still working on grant monies for the Nine Arch Bridge. John is waiting to hear from Spies Painting for an estimate and he may contact Tom Janke if he knows of anyone who paints railings.

4. The proposed site for the salt shed was laid out.

5. Need to monitor the area where the culvert on Hickory Road was cut.

6. Figures were verified on the building permits for March.

7. Shakey Joe's is holding a brat fry for the Ambulance Department on April 16<sup>th</sup> from 11 a.m. to 6 p.m.

8. The Ambulance Department is holding an open house at the Fire House on May 21<sup>st</sup> from 10 a.m. to 2 p.m.

9. The Town received the transportation aid from the WDOT and lottery settlement from the County for April.

10. Cathy will attend the Board of Review on April 21<sup>st</sup> in Wabeno.

11. Permission slips for the Fond du Lac County directory were filled out.

12. Oaths were signed by the newly elected town officials.

13. There were 426 voters in the April 4<sup>th</sup> election. 46 were absentees.

14. The DNR has posted on their website information on the Well Abandonment Grant and Well Compensation Grant that are available. Due by December 6, 2024 or until funds exhausted.

There being no further business, motion Kraus, second Mueller to adjourn. The meeting adjourned at 8:32 p.m.

Marlene J. Sippel, Clerk