

**TOWN OF MARSHFIELD
DECEMBER MONTHLY MEETING**

December 13, 2021
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Winkler, Zoning Administrator and Justin Enders.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of November 8, 2021 Public Budget Hearing
2. Approve Minutes of the November 8, 2021 Special Meeting of the Electors
3. Approve Minutes of the November 8, 2021 Town Board Meeting
4. Approve Minutes of the December 6, 2021 Meeting – Action on Proposed Future Land Use Map Amendment and Rezoning
5. Approve Treasurer’s Report – The Treasurer’s report showed the following balances ending November 30, 2021:

Checking Account:	\$ 24,963.59
Money Market Account:	\$ 110,480.03
Building Fund:	\$ 5,595.31
Equipment Fund:	\$ 196.51
Road Fund:	\$ 44,608.46
ARPA Fund:	\$ 60,079.75
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda--Items 1, 2, 3, and 5. Motion carried.

Items Removed from Consent Agenda: Item 4. Amend minutes of December 6, 2021 to read “There being no further business, motion Kraus, second Bord to adjourn.” Motion Mueller, second Kraus to approve amended minutes of December 6, 2021. Motion carried.

Public Comments: There was a misunderstanding that after the public hearing that residents could contact the attorney with concerns with the special use permit for the Guelig Pit. John informed the resident that only the Town Chairman or Clerk may contact the Town Attorney on the Town’s behalf, due to cost. Matt Parmentier, the town’s attorney, informed John that the resident should put their complaint in writing, send it to

the operator and a copy to the Town. The resident mentioned several incidents of non-compliance by the operator. John gave the resident the complaint form to complete and inquired if he had Kartechner's contact information, which he has. A copy of the special use permit will be emailed to the resident.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Road work. All road work is completed.
2. Authorize hiring surveyor and appraiser for possible condemnation of South Shore Lane—Motion Mueller, second Kraus to authorize the Town Chairman and Town Attorney to hire the surveyors and appraisers as necessary to engage in negotiation and condemnation proceedings related to South Shore Lane. Motion carried.
3. Nine Arch Bridge—John Bord met with John Vogel. John V. started by taking multiple pictures of the bridge at both daytime and evening, and will begin measuring the bridge including each individual opening.
4. Internet Domain—Cathy is still working on it and will talk to Laura Wagner.
5. Resolution Amending 2021 Budget—Motion Mueller, second Kraus to approve Resolution #2021-003 to Amend 2021 Budget. Roll call vote: John – yes, Ken – yes, Wayne - yes. Motion carried.
6. Designation of use for County Sales Tax Dollars—Motion Mueller, second Kraus to use the Town of Marshfield's 2022 allocation of sales and use tax dollars from Fond du Lac County of \$19,085 towards the 2022 road maintenance expenses. Motion carried.
7. Acceptance of 2022 Budget—Motion Kraus, second Mueller to approve the 2022 budget as follows: Taxes – General Levy \$183,996, Intergovernmental Revenues \$269,222, American Rescue Plan Act (ARPA) \$60,080, Licenses & Permits \$13,650, Public Charges for Service \$240, Intergovernmental Charges for Services \$4,570, Miscellaneous Revenues \$20,485 for a total Income of \$552,243 Expenditures of General Government \$126,038, Public Safety \$88,174, Public Works \$273,851, Conservation & Development \$4,100, Other – ARPA \$60,080 for a total of \$552,243. Motion carried.
8. Election Inspectors for the January 1, 2022 – December 31, 2023 term—Motion Mueller, second Kraus to approve Kathleen Petrie, Jill Steffes, Diane Kraus, Jeanne Bord, Rosie Kaiser, Janet Buechel, Dianne Sippel, Virginia Petrie, Karla Sieber and Deb Weber as election inspectors for the January 1, 2022 – December 31, 2023 term. Motion carried.
9. Discussion of Seasonal Weight Limits on Town Roads-- The ordinance adopted January 2020 will remain the same for 2022.
10. Amendment to the Zoning Ordinance (2.00 acres to Residential)-- Motion Mueller, second Kraus to approve the amendment to the Zoning Ordinance; the described lands are CSM 8719 located in Document No. 1161450, located in the SW ¼ of the NW ¼ of Section 16, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.00 acres are rezoned to Residential. Motion carried.
11. Amendment to the Zoning Ordinance (1.91 acres to Residential) –Motion Kraus, second Mueller to approve the amendment to the Zoning Ordinance; the described lands are Part of the SW ¼ of the NE ¼ and the NW ¼ of the SE ¼ commencing Cen ¼ post th N 59.53' th SEly alg C/L Hwy 331.89' th S 243.39' W 317.48' N 282.30' to Beg exc 35' strip rec in V651-661 of Section 14, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing approximately 1.91 acres are rezoned to Residential. Motion carried.

12. Equipment—Kenworth was just in to repair oil leak at A & M Specialty Mfg, however it was determined that there was additional work that needed to be completed and it fell under warranty work so it was taken to West Bend. A new air dryer was put in. Western Star is running good. Should look into putting new equipment on the Oshkosh. If the Town would consider replacing a vehicle, they should look into a long range plan as it there is at least a 2 year lead time on getting a vehicle with snow plowing equipment. Need to put the cutting edges on the Kenworth and wing on the Oshkosh. New lighting was installed in the garage.

13. Phone System & Interface Up Grade—The Joint Hall Commission accepted a quote from Specht Electric to do the wiring. After everything is installed, there will be a 1-1/2 hour training session with Spectrum on how to operate the new phone system.

14. Three Year Contract with Mt. Calvary Volunteer Fire Department Inc.—Motion Kraus, second Mueller to approve the Mt. Calvary Volunteer Fire Department Fire Protection Agreement thru 2024. Motion carried.

15. Street lighting at W684 County Highway G—Will review in April.

Pay Bills: Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

Reports of Town Officers

1. New EMT was hired.
2. It was not determined yet if building permits will be needed for the upcoming work on the turbines.
3. Tax collection is going well.
4. WTA District spring meeting will be coming up in 2022—Kimberly in February and Ripon in April. Clerk mentioned everyone should plan on attending as Board of Review training will probably be held.

The Town Board acknowledged Mary Winkler's invaluable service to the Town Board as Zoning Administrator and that she will be deeply missed. Mary also thanked the Board as this was her last meeting as she had resigned earlier this year.

There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 8:37 p.m.

Marlene J. Sippel, Clerk