

**TOWN OF MARSHFIELD  
JULY MONTHLY MEETING**

July 8, 2019  
Marshfield Town Hall  
7:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Joe Fenrick – Fond du Lac County Supervisor, Abigail Fenrick, Jim Schaefer, Joe Brenner, Terry Atkinson, Rose Petrie, Jim Thome, Steve Kraus, Jim Mueller, Wayne Mueller, Brooke Meinert, Jackie Meinert, Dave Meinert, Luke Boll, Andy Schumacher and Jeff Pickart.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified. Cathy noted that on the agenda the treasurer’s report should be June 30<sup>th</sup> not June 10, 2019.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 10, 2019 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending June 30, 2019:

Checking Account:	\$ 16,176.41
Money Market Account:	\$ 193,581.43
Building Fund:	\$ 5,570.20
Equipment Fund:	\$ 191.37
Road Fund:	\$ 187,819.86

Ken moved to “*approve Consent Agenda Item 1*”. Tom seconded, motion carried 3-0.

**Items Removed from Consent Agenda:** Item 2 – Treasurer’s Report. On the preliminary treasurer’s report disbursed before Monday night’s meeting it showed a checking account balance of \$13,932.78. There were two checks (Number 8251 and 8262) that were voided and not included in the balance. An updated report was given prior to the meeting showing the correct balance of \$16,176.41. Ken moved to “*approve Consent Agenda Item 2*”. Tom seconded, motion carried 3-0.

Specific Matters for Discussion and/or Possible Action by Town Board:

**Unfinished Business:**

1. ATV/UTV Update—Jim Thome presented an ATV/UTV Route Application Form which he would like to propose to the Fond du Lac County Highway Department. These proposed routes on the county highway roads would connect travel to the town roads. Tom moved to “accept the six (6) proposed routes as presented for submission to the

Fond du Lac County Highway Department with all expenses associated with the above being reimbursed by Jim Thome.” Ken seconded, motion carried 3-0.

2. Road & Culvert Work—Jason Guelig will be contacted about the status on Hinn Road. Joe Halbach will be contacted about Cypress Road and culverts. Scott Construction is backed up to August due to weather. John will speak to Jason Guelig about the invoice for Ash Road. John reviewed funds for road maintenance with the Board.

3. Drainage issue from Wolf Lake toward Giltner’s Lake and beyond—Spokesperson, Wayne Mueller said that a possible recommendation may be presented at next month’s meeting and the group requested to be put on the August town board’s agenda.

#### **New Business:**

1. Letter of Endorsement to support utilizing the Flex Staffing Model as approved by the State of Wisconsin by the Mt. Calvary Ambulance Service—Tom moved to *“sign the letter of endorsement to support utilizing the Flex Staffing Model as approved by the State of Wisconsin by the Mt. Calvary Ambulance Service.”* Ken seconded, motion carried 3-0.

2. Revise Sex Offender Ordinance—Town Attorney Matt Parmentier will be contacted to make suggested changes to the ordinance.

3. Approve/Disapprove Temporary Class B License – Malone Area Heritage Museum Ken moved to *“approve the Temporary Class B License for the Malone Area Heritage Museum on August 25, 2019”*. Tom seconded, motion carried 3-0.

4. Approve/Disapprove Temporary Operator’s License—Tom moved to *“approve the Temporary Operator’s License for Donald Thome”*. Ken seconded, motion carried 3-0.

**Pay Bills:** Ken moved to *“approve proposed expenditures as presented and any additional expenditures in regards to the declared disaster of March 2019”*. Tom seconded, motion carried 3-0.

**Public Comments:** None

#### **Reports of Town Officers:**

There has been ongoing siren testing with the County. This past Saturday, everything worked fine.

John reviewed the hours and costs on mowing the town roads with the Board. It was a consensus to continue to do the three mowings.

Barricades have been completed. Signs have been ordered from the FDL County Highway Department.

The loader will need some work and will look into taking Oshkosh to Eden for work on the brakes.

The generator at the town hall ran all day long. Work will need to be done on the switching.

As in previous years during the summer months, there have been some staffing issues with the Ambulance Service.

Ditch spraying has not begun yet.

Cathy has contacted the Town of Greenbush in regards to the check for snowplowing and has been informed that National Exchange will contact Hometown Bank to take care of the matter.

Work has begun on making a mail slot for the town office.

Marlene asked if the October meeting could be changed due to the WTA Convention; the October board meeting will be held on October 21.

On August 13, 2019 at 7 p.m. a round table discussion will be held with several area farmers who use tankers for manure disposal in the township. They will be contacted by Tom Steffen. This discussion is open to the public.

**Adjournment:** There being no further business; Tom moved "*to adjourn*" and Ken seconded. Motion carried 3-0. The meeting adjourned at 8:50 p.m.

Marlene J. Sippel  
Clerk

<b>TOWN OF MARSHFIELD</b>				
<b>TREASURER REPORT</b>				
<b>June 30, 2019</b>				
<b>Checking Account Balance - Beginning</b>			<b>17534.86</b>	
<b>Income:</b>				
<b>BUILDING PERMITS:</b>				
Ron Lefebber	195.00			
Will Pollard	125.00			
Robert Wilkens	45.00			
<b>REAL ESTATE REQUESTS:</b>				
Doris Duwell	20.00			
<b>SPECIAL USE PERMIT:</b>				
Northeast Asphalt	1500.00			
<b>REIMBURSEMENT FOR ROAD DAMAGE:</b>				
We Energies	12000.00			
<b>SNOW PLOWING INCOME:</b>				
Town of Greenbush	440.07			
Town of Russell	2616.70			
<b>DONATION FOR TOWN ASSOCIATION MEETING:</b>				
Scott Construction	100.00			
<b>MANAGED FOREST LAND:</b>				
State of Wisconsin	98.27			
<b>REIMBURSEMENT FOR STREET LIGHTS:</b>				
St. Isidore	61.20			
Countryside	61.20			
<b>OPERATORS LICENSES:</b>				
Countryside Bar & Riverside Hunting & Fishing	210.00			
<b>LIQUOR LICENSES:</b>				
Countryside Bar & Riverside Hunting & Fishing	400.00			
<b>PUBLISH LIQUOR NOTICES:</b>				
Countryside Bar & Riverside Hunting & Fishing	42.70			
<b>TRANSFER FROM MONEY MARKET FUND</b>	<b>9000.00</b>			
<b>INTEREST INCOME</b>	<b>2.01</b>			
<b>Total Income</b>		<b>26917.15</b>		
<b>Disbursements</b>		<b>28275.60</b>		
<b>Net (Income less Disbursements)</b>			<b>-1358.45</b>	
<b>Checking Acct Balance - Ending</b>			<b>16176.41</b>	
	<b>Building</b>	<b>EQUIPMENT</b>	<b>ROAD</b>	
	<b>Fund</b>	<b>FUND</b>	<b>FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>	5567.64	190.09	196695.46	202453.19
<b>Add Interest Earned</b>	2.56	1.28	124.40	128.24
<b>Transferred from Checking Account</b>	0.00	0.00	0.00	0.00
<b>Transferred to Checking Account</b>	0.00	0.00	-9000.00	-9000.00
<b>Money Market Account - Ending</b>	<b>5570.20</b>	<b>191.37</b>	<b>187819.86</b>	<b>193581.43</b>

