

**TOWN OF MARSHFIELD  
JULY MONTHLY MEETING**

July 13, 2020  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler-Zoning Administrator and Jim Guelig.

John Bord called the meeting to order at 7:37 p.m., leading the Pledge of Allegiance. Public notices were verified and agenda approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 8, 2020 Town Board Meeting
2. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending June 30, 2020:

Checking Account:	\$ 3,713.97
Money Market Account:	\$ 118,340.03
Building Fund:	\$ 5,590.64
Equipment Fund:	\$ 195.97
Road Fund:	\$ 112,553.42

Ken moved to “*approve Consent Agenda Items 1 & 2*”. Tom seconded, motion carried 3-0.

**Items Removed from Consent Agenda:** None

**Unfinished Business:**

1. Road Work---a) Seven Hills – Halbach Excavating plans on getting there this week or early next week. Scott Construction’s tentative schedule is to be in the area early August. John will talk to Bill about shouldering. b) Calmar – was patched on Saturday. c) Pine - will be worked on Tuesday. d) Gierach’s - will also be fixed. e) Holly Crossing - Matt Haefs of WI DOT was contacted by John because of the increased costs of the project. The Town will not have to reapply. It was suggested and decided by Board members that they will work on doing something to contain the cattails. The current time frame is that Fond du Lac County Highway Dept. will complete this project in the fall. John gave the Board an updated listing of proposed income and expenditures of road work for this year.

**New Business:**

1. Possible Changes to ordinance book – listing of reimbursement of legal fees, acreage for farmland preservation, other updates. In the zoning ordinance, section 4.5 Fee Determination it says that the Town may receive reimbursement for professional assistance. It was agreed by the Board that the Zoning, Plan Commission and Special Use Permit forms be updated as soon as possible so the applicants are aware of this potential additional cost upfront. Will discuss with the Town Attorney what the acreage should be changed to for farmland preservation – original amount when the ordinance was adopted in November 2011 was 10 acres, but later was changed to the current amount of 0. John asked the other Board Members to review the ordinance book to see what additional items should also be addressed at the time when meeting with the Town Attorney.

2. Operator's licenses for the period ending June 30, 2021—Ken moved to “*approve operator's licenses for the period ending June 30, 2021 for Nicole Lewis and Lori Ann Goebel*”. Tom seconded, motion carried 3-0.

3. Dumpsters at the Recycling Center—No invoice was received for the additional dumpsters at the center. There is a concern of the amount of debris being brought to the center, especially construction waste. Tom moved to “put up a sign “No construction material accepted at dump”; however, there was no second and the motion died. John will talk to Mike Schmitz about addressing residents who are bringing this material to the center.

**Pay Bills:**

Tom moved to “*approve proposed expenditures as presented.*” Ken seconded, motion carried 3-0.

**Public Comments:** Jim Guelig questioned why he needs to rezone his property for the proposed gravel pit as one was not needed for Northeast Asphalt and he had concerns of the effects on his taxes. John will check with the Town Attorney on the rezone and Jim was told to contact the assessor about the proposed changes to his property tax bill.

**Reports of Town Officers:**

1. John will be out of town from July 16<sup>th</sup> to July 23<sup>rd</sup>.
2. A resident contacted John about another resident mowing their property late at night. John sent both individuals a copy of the public nuisance ordinance and were told to work it out between each other.
3. The door opener from at the garage was repaired and can be installed.
4. The Mount Calvary Fire Department completed their annual fire report at the town garage.
5. The recoil on the compactor broke.
6. Tom suggested that the Town pay Dave's Small Engine for using the saw.
7. John is still working on resolving the lease between Bug Tussel and the land owners. The paperwork is at the lawyers.
8. The cylinder work for the Oshkosh is complete and can be installed. Later the Kenworth will go in for the annual inspection and the Town will receive a report what issues have been found.
9. The Farmland Preservation Plan Update Cluster Meeting is at the Town Hall on July 23<sup>rd</sup> at 6:30 p.m. Five townships - Board members and Plan Commissions were invited to attend.
10. The EMT's would like a new TV in the hall. After some discussion, Cathy suggested looking at a smart TV. Ken will get a proposal from the EMT's to present to the Jt Hall Commission.
11. Tom will not be doing any spraying this year except for thistles in the road right of way on Cty WH from Dennis Stenz's farm to Brett Schmitt's.
12. When the bill from the building inspector was reviewed there was a question about the LUP fee on the deck permit. After discussion with Brian, he was OK with only the \$200 fee. This will be addressed at next month's meeting.
13. There were 65 absentees sent out for the August 11<sup>th</sup> election.
14. Mary asked if the Road Access form could be added to the Town's website.

There being no further business, Tom “*moved to adjourn*” and Ken seconded, motion carried 3-0. The meeting adjourned at 9:15 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
June 30, 2020**

Checking Account Balance - Beginning 16800.53

**Income:**

**BUILDING PERMITS:**

Jeff Keifenheim	150.00
Mason Franzen	50.00
Dan Zabel	40.00
Dean Vanderhoof	300.00

**REAL ESTATE REQUESTS:**

Sean Steffes	20.00
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**SNOW PLOWING INCOME:**

Town of Russell	2355.36
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**AID IN LIEU OF TAXES (MANAGED FOREST LAND):**

State of Wisconsin	90.87
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**RECYCLING GRANT:**

State of Wisconsin	1475.22
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**REIMBURSEMENT FOR STREET LIGHTS:**

St. Isidore	60.55
Countryside Bar	60.55

**WRECKING PERMIT:**

Mark Winkler	10.00
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**SCRAP SALES:**

American Implement	222.60
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**RECYCLING SALES:**

American Implement	75.00
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**LIQUOR LICENSES:**

Countryside Bar	200.00
Riverside Hunting	200.00

**OPERATORS LICENSES:**

Countryside Bar	60.00
Riverside Hunting	100.00

**PUBLISHING FEE (LIQUOR LICENSES):**

Countryside Bar	15.13
Riverside Hunting	15.13

INTEREST INCOME	<u>0.52</u>
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Total Income		5500.93
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Disbursements		<u>18587.49</u>
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Net (Income less Disbursements)		<u>-13086.56</u>
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Checking Acct Balance - Ending

3713.97

	<u>Building Fund</u>	<u>EQUIPMENT FUND</u>	<u>ROAD FUND</u>	<u>TOTAL</u>
Money Market Account - Beginning	5590.35	195.90	112546.52	118332.77
Add Interest Earned	0.29	0.07	6.90	7.26
Transferred from Checking Account				0.00
Transferred to Checking Account				0.00
Money Market Account - Ending	<u><u>5590.64</u></u>	<u><u>195.97</u></u>	<u><u>112553.42</u></u>	<u><u>118340.03</u></u>