

**TOWN OF MARSHFIELD
MARCH MONTHLY MEETING**

March 9, 2020
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Jack Schroeder, Vicky Tollefson, Peter Kiefenheim and Mary Jo Winkler-Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Consent Agenda:

1. Town Board Meeting Minutes of February 10, 2020
2. Treasurer’s Report of February 28, 2020

Checking Account:	\$ 77,847.87
Money Market Account:	\$ 73,308.47
Building Fund:	\$ 5,588.85
Equipment Fund:	\$ 195.65
Road Fund:	\$ 67,523.97

Ken moved to “*approve Consent Agenda Items 1-2*”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

New Business:

1. Plan Commission’s Recommendation on Vicki Tollefson Rezone Hearing -- Ken moved to “*approve the Plan Commission’s recommendation to rezoning the parcel presently zoned Farmland Preservation to Residential. Said parcel being described as a part of the SE1/4 of the SE1/4, Section 10, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 1.214 acres.*” Tom seconded, motion carried 3-0.

2. Vicki Tollefson CSM – Ken moved to “*approve the CSM for Vicki Tollefson as presented.*” Tom seconded, motion carried 3-0.

3. Semi Trailers parked at N8568 Cty Rd GG—John and Marlene met with Sean Steffes and Vicki Tollefson on February 26th. The consensus was that if the trailers are licensed, they are legal. The trailers located in the yard will be removed and the ones located down below will stay and be licensed. It was agreed between the parties that this will be completed in a timely matter, weather permitting.

4. Weight Limit Signs 3-1 thru 5-15—Tom put up all the signs.

5. Roads and/or Equipment—a) Holly Road –John and Eddie Andrew met with the DNR by the culvert. John is figuring to go to a 60” culvert, even though the Wisconsin Disaster Aid will only pay for replacing what is currently there, which is 48”. The DNR informed John for installation there will be no earth and dam; the options are dry shoring and Fond du Lac County has paint totes. John will get an estimate from the

Fond du Lac County Highway Department for the work using the paint totes as the totes are not available for renting out and an estimate from Eddie Andrew doing dry shoring.

- b) Crackfilling Service was available for the drive around however the supervisors were not available that day. Roads looked at were Oak, Elm, Redwood and Hinn Road.
- c) John mentioned possible work that should be done on roads eventually--
 - Elm – Crackfill then seal coat
 - Holly - Crackfill a different year
 - Hemlock – Wedge and Seal
 - Half or All of Pine – Blacktop

Additional roads to look at –Rusmar, Chestnut, Coconut, Hazel Court, River Lane

- d) Culvert on Calmar looks nice
- e) Equipment -- Flat tire – Lucky it was not more serious
- f) Chains were found

6. Kenneth & Sandra Stenz Joint Revocable Trust CSM – A part of Lot 5 and a part of Lot 6, CSM 2158, Vol 11, Pg 147, being a part of the NW1/4 of the SE1/4 and a part of the NE1/4 of the SE1/4 and also a part of the SW1/4 of the NE1/4, Section 19, T16N, R19E, Town of Marshfield, Fond du Lac County, WI-- Tom moved to *“approve the CSM for Kenneth & Sandra Stenz as presented.”* Ken seconded, motion carried 3-0.

Reports of Town Officers:

- 1. The culvert by John Gierach is washing out on the south side of the road. Plans are to dig open and bolt the sections together.
- 2. It was suggested that the Clerk should also notify the Supervisors when the Plan Commission is holding a hearing.
- 3. The Town did not receive any funds from the MLS grant.
- 4. Ken will attend the Flagger training which will be held at the FDL County Highway Department.
- 5. Rough road signs are needed, John will call the County for some.
- 6. The fire numbers have been put up.
- 7. Cathy is still receiving tax payments. She is forwarding to the County Treasurer.
- 7. CT Report was filed with the State of WI on March 2.
- 8. Open Book will be April 16 from 3 to 5 p.m. and Board of Review will be May 20 from 5 to 7 p.m.

Public Comments: None

Pay Bills: Tom moved to *“approve proposed expenditures as presented”*. Ken seconded, motion carried 3–0.

Unfinished Business:

- 1. Brian Witkowski –Witkowski Inspection Agency LLC—Brian is starting with residential inspections and will be working towards his credentials for commercial inspections. In the meantime, he will be working with Paul Birschbach, when needed, to perform the necessary inspections. Brian will review the wrecking permit and fire number sign fees with Paul and get back to the Board. Brian will add a section on

construction debris removal on page 5B. Brian will work out of the Chilton office. Currently no office hours have been set and Brian will advise when they are established. John moved to “*approve building inspector contract with Brian Witkowski of Witkowski Inspection Agency, LLC from April 1, 2020 thru March 31, 2022 contingent upon receiving an updated contract*”. Tom seconded, motion carried 3-0.

New Business:

7. Review Fee Schedule for Wrecking Permits & Fire Number Signs—tabled until next month

There being no further business, Tom “*moved to adjourn*” and Ken seconded, motion carried 3-0. The meeting adjourned at 9:16 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
February 28, 2020**

Checking Account Balance - Beginning 730905.33

Income:

BUILDING PERMITS:	
Wayne Keifenheim	250.00
LIQUOR LICENSE:	
Sean Steffes	75.00
Publication	21.65
OPERATORS LICENSES:	
Vicki Tollefson	10.00
Justice Tollefson	10.00
REZONE REQUEST:	
Vicki Tollefson	250.00
FRANCHISE FEE:	
Charter	1582.81
REAL ESTATE REQUESTS:	
William Drexel	20.00
HFD, LLC	20.00
TAXES COLLECTED:	
Real Estate Taxes	54844.79
Personal Property Taxes	83.51
Managed Forest Land	0.00
Dog Licenses	17.00
Special Assessments-POWTS	133.00
Special Assessments-Wolf Lake	75.00
INTEREST INCOME	<u>38.77</u>

Total Income 57431.53

Disbursements 710488.99

Net (Income less Disbursements) 653057.46

Checking Acct Balance - Ending 77847.87

	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5586.88	195.37	67498.11	73280.36
Add Interest Earned	1.97	0.28	25.86	28.11
Transferred from Checking Account				0.00
Transferred to Checking Account	0.00	0.00		0.00
Money Market Account - Ending	<u>5588.85</u>	<u>195.65</u>	<u>67523.97</u>	<u>73308.47</u>