

**TOWN OF MARSHFIELD  
DECEMBER MONTHLY MEETING**

December 14, 2020  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Mary Jo Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

**Consent Agenda:** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the November 9, 2020 Public Budget Hearing
2. Approve Minutes of the November 9, 2020 Special Meeting of the Electors
3. Approve Minutes of the November 9, 2020 Town Board Meeting
4. Approve Minutes of November 16, 2020 Meeting
5. Approve Treasurer's Report-- The Treasurer's report showed the following balances

ending November 30, 2020:

Checking Account:	\$ 117,151.84
Money Market Account:	\$ 39,361.44
Building Fund:	\$ 5,592.15
Equipment Fund:	\$ 196.17
Road Fund:	\$ 33,573.12

Taxes Collected in November (Payable in 2021) \$ 24,900.08, for a total checking balance of \$ 142,051.92.

Ken moved to "approve Consent Agenda Items 1-5". Tom seconded, motion carried 3-0.

**Items Removed from Consent Agenda:** None

**Unfinished Business:**

1. Road work—Hemlock Road – culvert on the west end of the road was replaced with a 48" x 40' concrete pipe; culvert on east end has to be scraped out. Holly Road – culvert work is completed. After Saturday's snow fall, several roads need sanding.

**New Business:**

1. Discussion of Seasonal Weight Limits on Town Roads-- Reviewed roads listed on Seasonal Weight Limits Ordinance. The ordinance adopted January 2020 will remain the same for 2021.

2. Aluminum Cans—Current collection process will remain the same.
3. Equipment Replacement—Looking forward, the Kenworth should be replaced first, followed by the Grader, then the Oshkosh. John will get numbers together. Looking at the fall of 2022.
4. Resolution Amending 2020 Budget —Ken moved to *“adopt Resolution amending 2020 Budget”*. Tom seconded, motion carried 3-0.

**Public Comment:** None.

**Pay Bills:**

Tom moved to *“approve proposed expenditures as presented.”* Ken seconded, motion carried 3-0.

**Reports of Town Officers:**

1. Residents’ concerns of plowing the town roads sooner were discussed.
2. Tree trimming on Evergreen Road is tentatively planned for December 19<sup>th</sup>.
3. Tom Steffen announced that he was not taking out paper for Town Supervisor #2.
4. Tax collection begun the end of November.
5. Election audit was conducted November 30<sup>th</sup>.
6. The average assessment ratio is 82.34%. 2019 was at 84.31% and 2018 at 88.23%. John will contact assessor Joel Ryan.
7. John thanked everyone for their hard work this past year.

There being no further business; Tom moved *“to adjourn”* and Ken seconded. Motion carried 3-0. The meeting adjourned at 8:25 p.m.

Marlene J. Sippel  
Clerk