

**TOWN OF MARSHFIELD  
2021 BUDGET HEARING**

November 9, 2020, 7:00 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Mary Jo Winkler, Neal Schaefer, Doug Thome, Tim Schaefer and Cyril Schaefer.

John Bord called the 2021 Budget Hearing to order at 7:00 p.m. John led the Pledge of Allegiance. Public notices were verified and agenda approved.

The 2021 proposed budget was handed out to the public and reviewed.

Tom moved to *“adjourn the 2021 Budget Hearing.”* Ken seconded the motion, carried 3-0. The hearing adjourned at 7:10 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
SPECIAL MEETING OF THE ELECTORS**

November 9, 2020, 7:10 p.m.  
Marshfield Town Hall

John Bord called the Special Meeting of the Electors to order at 7:10 p.m. All Town officials were present. Mary Jo Winkler, Neal Schaefer, Doug Thome, Tim Schaefer and Cyril Schaefer were present from the public.

First thing addressed by the Electors was to establish the compensation for elected town officers. The Board proposed to increase the Clerk’s salary \$600 per year; which would be a total of \$17,600 per year effective April 2021. Doug Thome moved *“to increase the clerk’s salary to \$17,600 per year effective April 2021.”* Neal Schaefer seconded, motion carried 12-0.

Next addressed was the Town Tax Levy. Information on the 2019 taxes payable 2020 and preliminary figures for 2020 taxes payable 2021 were distributed. John compared the two years. The proposed Town Tax Levy is \$182,563. Cyril Schaefer moved *“to adopt the 2020 Town Tax Levy of \$182,563, payable in 2021, as proposed.”* Tim Schaefer seconded the motion, carried 10-0.

Neal Schaefer moved to “close the Special Meeting of the Electors” and Cyril Schaefer seconded the motion, carried 10-0. The meeting adjourned at 7:14 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
NOVEMBER MONTHLY BOARD MEETING**

November 9, 2020, 7:14 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Tom Steffen and Ken Kraus, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Mary Jo Winkler. Public present: Neal Schaefer, Tim Schaefer, Cyril Schaefer and Doug Thome.

John Bord called the meeting to order. Public notices were verified and agenda approved.

**Consent Agenda:**

1. Minutes of Town Board Monthly Meeting of October 12, 2020
2. Minutes of October 22, 2020
3. Treasurer’s Report of October 31, 2020.

Checking Account:	\$	10,005.81
Money Market Account:	\$	39,359.77
Building Fund:	\$	5,592.00
Equipment Fund:	\$	196.16
Road Fund:	\$	33,571.61

*Ken moved to “approve Consent Agenda Items 1-3”. Tom seconded, motion carried 3-0.*

**Items Removed from Consent Agenda: None**

Specific Matters for Discussion and/or Possible Action by Town Board:

**New Business:**

1. CSM for Guelig/Kartechner Pit—Tabled. Kartechner Bros. are waiting to meet with Fond du Lac County in regards to reclamation plan first.
2. CSM for Cyril and Julie Schaefer—Tabled. Suggested Cyril talk to Jim Mayer about changing the map so it would not be necessary for Cyril to rezone the properties. If any additional assistance is needed, John would be available to talk with Jim Mayer of Mayer Land Surveying or Terry Dietzel of the Fond du Lac County Planning & Parks Department.
3. Fee Schedule—Tom moved to “adopt the 2021 fee schedule as presented.” Ken seconded, motion carried 3-0.

4. Acceptance of 2021 Budget. Tom moved to *“adopt the 2021 Budget with Town Expenditures of \$502,413 and with a Local Tax Levy of \$182,563.”* Ken seconded, motion carried 3-0.

5. Boy Scouts –John spoke with Tom Koenigs: Tom said the Scouts will be discontinuing the paper drive after June 2021 but will continue with aluminum can drives.

6. Equipment – Kenworth at A & M Specialty-it should be looked at this week to check brakes and do DOT inspection. Then the Oshkosh will go over and have the left rear seal looked at. The Oshkosh, Western Star and J D Tractor were washed. One battery on the Grader is bad. Cutting edges were ordered for the plows. Tom talked to Dennis of Halbach Welding about reinforcing the ends on the plows. John will be ordering a new spring/air chamber for the left side wiper chains.

**Unfinished Business:**

1. Road Work—Patch work to be completed on Hemlock and Town Road. Holly Road – John spoke to WE Energies and they told John what can be done with the wires. Parties have been in contact with each other (DNR, Wood Sewer, County Materials). Fond du Lac County has signed off and it is still scheduled to begin the project the end of November.

2. CARES Subgrant & Routes to Recovery—Reviewed what expenditures were already completed. Ken moved to *“approve labor & service for installing TV, printer, camera for zoom meetings, cleaning and sanitizing supplies, extra labor for elections due to COVID-19.”* Seconded by Tom, motion carried 3-0. Additional items to be considered are chairs, cleaning of office, services to facilitate telework and purchasing items for New Holstein School District. A meeting will be held later for approval.

**Pay Bills:** Ken moved to *“approve proposed expenditures as presented.”* Tom seconded, motion carried 3–0.

**Public Comments:** None

**Reports of Town Officers:**

1. Ken mentioned, if the \$15 minimum wage would go in effect, the assessment for the Ambulance Service would double.

2. Three trees on Palm Tree Road were taken down. Waiting to hear from landowner about other trees.

3. Cathy distributed proposed tax letter. Due to COVID-19, taxes will only be collected via mail or use of the Town’s drop box.

4. 728 voters cast their ballots in the November 3<sup>rd</sup> election. The election officials did an excellent job. The Town was selected for a post election voting equipment audit. Marlene contacted the County Clerk and was told to wait and see what happens if there is a recount or not.

There being no further business; Tom moved *“to adjourn”* and Ken seconded. Motion carried 3-0. The meeting adjourned at 8:30 p.m.

Marlene J. Sippel  
Clerk