

**TOWN OF MARSHFIELD  
2020 BUDGET HEARING**

November 11, 2019  
7:00 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Mary Jo Winkler, Wayne Mueller and Andy Schumacher.

John Bord called the 2020 Budget Hearing to order at 7:00 p.m. John led the Pledge of Allegiance. Public notices were verified and agenda approved.

The 2020 proposed budget was handed out to the public. 2019 revenues and expenditures were reviewed. An explanation of revenues which were not budgeted for 2019 was given and an explanation of road expenses along with the equipment maintenance.

Tom moved to *“adjourn the 2020 Budget Hearing.”* Ken seconded the motion, carried 3-0. The hearing adjourned at 7:16 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
SPECIAL MEETING OF THE ELECTORS**

November 11, 2019, 7:16 p.m.  
Marshfield Town Hall

John Bord called the Special Meeting of the Electors to order at 7:16 p.m. All Town officials were present. Mary Jo Winkler, Wayne Mueller and Andy Schumacher, residents of the Town of Marshfield, were present from the public.

The Town tax levy was addressed. Information on the 2018 taxes payable 2019 and preliminary figures for 2019 taxes payable 2020 were distributed. John compared the two years. The proposed Town Tax Levy is \$179,369. Wayne Mueller moved *“to adopt the 2019 Town Tax Levy of \$179,369 payable in 2020, as proposed.”* Andy Schumacher seconded the motion, carried 8-0.

Wayne Mueller moved to *“close the Special Meeting of the Electors”* and Andy Schumacher seconded the motion, carried 8-0. The meeting adjourned at 7:20 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
NOVEMBER MONTHLY BOARD MEETING**

November 11, 2019, 7:20 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Tom Steffen and Ken Kraus, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Mary Jo Winkler. Public present: Wayne Mueller and Andy Schumacher. Later, Jon Schulz of JK Inspections arrived.

John Bord called the meeting to order. Public notices were verified and agenda approved.

**Consent Agenda:**

1. Town Board Meeting Minutes of October 21, 2019
2. Treasurer's Report of October 31, 2019.

|                       |    |           |
|-----------------------|----|-----------|
| Checking Account:     | \$ | 19,975.44 |
| Money Market Account: | \$ | 8,248.85  |
| Building Fund:        | \$ | 5,583.84  |
| Equipment Fund:       | \$ | 195.03    |
| Road Fund:            | \$ | 2,469.98  |

*Tom moved to "approve Consent Agenda Items 1-2". Ken seconded, motion carried 3-0.*

**Items Removed from Consent Agenda: None**

**Unfinished Business:**

1. Road and Culvert Work—John followed up on questions from last month's meeting. Eddie Andrew gave John a chart from Wisconsin Tubing showing the flow capacity of different sizes of pipes. Eddie also gave John an estimate of sending a camera thru the pipe, ranging from \$500 - \$1000; which the Town will not be doing. John explained the procedure of what will be done to the Holly Road culvert. Tentative plans are to have the culvert replaced later, after the spring flow. Waiting to hear from Andrew Excavating to shoot the grades on Calmar. The Fond du Lac County LRIP meeting will be held November 19 at 9:30 a.m. Seven applications were turned in.

2. Truck Update (Oshkosh)—Plan is that the work on the Oshkosh truck should be done at the end of the month.

3. Building Permit Fee schedule review with Jon Schultz—Reviewed what other municipalities were charging by another company.

**New Business:**

1. Building Contract –Ken moved to *"approve the Maintenance Agreement for the Mt. Calvary Hall facility for the period January 1, 2020 thru December 21, 2022, leaving everything as is."* Tom seconded, motion carried 3-0.

2. Acceptance of 2020 Budget --Tom moved to *“adopt the 2020 Budget with Town Expenditures of \$468,825 and with a Local Tax Levy of \$179,369.”* Ken seconded, motion carried 3-0.

**Pay Bills:** Tom moved to *“approve proposed expenditures as presented with the changes discussed.”* Ken seconded, motion carried 3-0.

**Public Comments:** Question arose how town roads which are single use private driveways operate in the Town. Also questioned the status of South Shore Lane as a town road.

**Unfinished Business:**

3. Building Permit Fee schedule review with Jon Schultz continued—Jon arrived at the meeting. He discussed with the Board how his fees were updated with Paul Birschbach’s aid. Also, several of the fees on remodeling were changed to all inclusive.

**Reports of Town Officers:**

1. A couple of pylons are missing.
2. Taxpayer contacted Town if it would be OK to bring a small balance of construction debris to recycling center as the dumpster they had was filled and removed.
3. Effective January 1<sup>st</sup> flex staffing will be implemented (able to work up to Advanced EMT level).
4. Pot holes were repaired. Also the bucket on the John Deere Tractor was repaired.
5. Waiting for the drop box to be completed. Should be ready for tax season.
6. Cathy will collect taxes in the office on December 28 from 10 a.m. to noon and January 30, 2020 from 4 to 6 p.m.
7. At the recycling workshop, suggestion was made that you should preplan a site for storm debris removal in case of a disaster.
8. Marlene attended the Election Security Communications Training requirement for the WEC grant.

There being no further business; Ken moved *“to adjourn”* and Tom seconded. Motion carried 3-0. The meeting adjourned at 8:52 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
October 31, 2019**

Checking Account Balance - Beginning 489.84

**Income:**

|   |          |           |          |
|---|----------|-----------|----------|
| <b>BUILDING PERMITS:</b>                  |          |           |          |
| Mylan Fink                                | 50.00    |           |          |
| William Winkler                           | 100.00   |           |          |
| <b>REIMBURSEMENT FOR LEGAL FEES:</b>      |          |           |          |
| Cyril Schaefer                            | 294.50   |           |          |
| <b>SNOW PLOW INCOME:</b>                  |          |           |          |
| Town of Greenbush                         | 2000.00  |           |          |
| <b>DISASTER ROAD AID</b>                  | 19377.20 |           |          |
| <b>REAL ESTATE REQUESTS:</b>              |          |           |          |
| Don Diederich                             | 20.00    |           |          |
| <b>DOG LICENSES:</b>                      |          |           |          |
| Fond du Lac County                        | 65.50    |           |          |
| <b>INSURANCE REFUND:</b>                  |          |           |          |
| Rural Mutual                              | 16.00    |           |          |
| <b>WISCONSIN DEPT OF TRANSPORTATION:</b>  |          |           |          |
| Transportation Aid                        | 24242.40 |           |          |
| <b>TRANSFER FROM MONEY MARKET ACCOUNT</b> | 70300.00 |           |          |
| <b>INTEREST INCOME</b>                    | 4.17     |           |          |
| <b>Total Income</b>                       |          | 116469.77 |          |
| <b>Disbursements</b>                      |          | 96984.17  |          |
| <b>Net (Income less Disbursements)</b>    |          |           | 19485.60 |
| <b>Checking Acct Balance - Ending</b>     |          |           | 19975.44 |

|                                      | Building<br>Fund | EQUIPMENT<br>FUND | ROAD<br>FUND | TOTAL    |
|--------------------------------------|------------------|-------------------|--------------|----------|
| Money Market Account - Beginning     | 5581.42          | 194.69            | 72738.07     | 78514.18 |
| Add Interest Earned                  | 2.42             | 0.34              | 31.91        | 34.67    |
| Transferred from Checking Account    |                  |                   |              | 0.00     |
| Transferred to Checking Account      |                  |                   | 70300.00     | 70300.00 |
| <b>Money Market Account - Ending</b> | 5583.84          | 195.03            | 2469.98      | 8248.85  |