

**TOWN OF MARSHFIELD  
OCTOBER MONTHLY MEETING**

October 12, 2020  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Mike Immel and Shawn Andrew of Immel Insurance Agency and Mary Jo Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the September 14, 2020 Public Hearing
2. Approve Minutes of the September 14, 2020 Town Board Meeting
3. Approve Treasurer’s Report--The Treasurer’s report showed the following balances ending September 30, 2020:

Checking Account:	\$ 1,102.75
Money Market Account:	\$ 39,358.15
Building Fund:	\$ 5,591.77
Equipment Fund:	\$ 196.15
Road Fund:	\$ 33,570.23

Ken moved to “*approve Consent Agenda Items 1-3*”. Tom seconded, motion carried 3-0.

**Items Removed from Consent Agenda:** None

**New Business:** Specific Matters for Discussion and/or Possible Action by Town Board:

1. CSM for Guelig/Kartechner Pit – Tabled
2. Rural Insurance review by Mike Immel -- Mike reviewed the Town’s policy which takes effect on January 15, 2021. The Town has had no losses since 2009. The property and liability premium for the upcoming year will be approximated \$6200 and workers comp premium – approximately \$1600. After further discussion the Board decided to lower coverage on the equipment. Mike will email the changes. The bond renewal for the treasurer and clerk will be up for renewal in April.
3. Routes to Recovery – John will reach out to Dan Nett’s email in regards to unused funds. A meeting, if needed, will be scheduled to address any additional expenditures by November 6<sup>th</sup>.
4. Fee Schedule - Tabled
5. Set date and times for Budget Hearing, Special Meeting of Electors and Town Board Meeting -- The Budget Hearing is scheduled for November 9, 2020 at 7:00

p.m. The Special Meeting of the Electors will immediately follow the budget hearing and the Town Board Meeting to Adopt the 2021 Budget will immediately follow the Special Meeting of Electors.

**Unfinished Business:**

1. Road Work – a) John asked several companies for estimates on the work on Holly Road as Fond du Lac County notified the Town they were no longer interested. As of to date, only Andrew Excavating responded. John will again notify Jason Guelig Excavating and Radtke Excavating that we are looking for estimates on the culvert work on Holly Road and a decision will be made at a meeting on October 19<sup>th</sup> at 6:30 p.m. Work is to begin on November 2<sup>nd</sup>, weather permitting.

b) Three culvert crossings on Hemlock Road were patched and two on Town Hall Road need to be patched after rip rap is placed in ditch

c) Kenworth truck could go to A & M Specialty in December if not needed for snowplowing

d) Road lines were done on Seven Hills Road

e) Trees to be cut and/or trimmed on Evergreen Road were marked. The Power Company will be replacing electric lines in 2023. If needed, they would top the trees now however it would be the Town's responsibility to clean up. Rental for a chipper would be \$219 a day.

f) Tom will take care of the trees that need addressing on Palm Tree Road. Before doing anything to the trees on the Tilton property, Tom will have the owner sign off for any damages that may occur.

g) John spoke to the Chair from the Town of Russell about Olrich Court. An individual from Sheboygan County was going to attend their meeting. The Chair will get back to John on what was decided.

h) Pot holes have been addressed—Evergreen, Holly, Maple, W1031 Cty CCC, Culvert by recycling center

**Pay Bills:** Tom moved to *"approve proposed expenditures as presented."* Ken seconded, motion carried 3–0.

**Public Comments:** None

**Reports of Town Officers:**

Town of Marshfield will be receiving a Beautification Award for the Palm Tree Bridge (Old River Bridge) at Riverside Park on November 5<sup>th</sup>.

John has been working with Asco Power Services from New Jersey to resolve the billing issues with repairs to the generator at the hall.

John contacted Air Gas to address the credit due for the past 4 months' billing to be applied to the five year lease.

Ken said the Ambulance Board hired an additional person to work in the office.

Tom leveled the topsoil at the recycling center. Trees also need to be taken care of at the center. A call would be appreciated if one is filling in for another person's scheduled work day.

Cathy is considering not collecting tax payments at the town hall due to COVID as it is difficult to control social distancing. Options would be to return the payments via USPS or use the drop box located at the east entrance of the town hall, which is available to the public 24/7.

220 absentee ballots have been issued, 90 ballots have been returned. Ballots must be returned to the town hall by November 3 by 8 p.m.

There being no further business; Tom moved "*to adjourn*" and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:28 p.m.

Marlene J. Sippel  
Clerk