

**TOWN OF MARSHFIELD  
MAY MONTHLY MEETING**

May 8, 2017  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Jeff Atkinson and Mary Jo Winkler-Zoning Administrator

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *“approve the April 10, 2017 minutes of the Town Board Meeting as presented”*. Tom seconded, motion carried 3-0.

**Treasurer’s Report:**

The Treasurer’s report showed the following balances ending April 30, 2017:

Checking Account:	\$ 23,944.13
Money Market Account:	\$ 83,535.47
Building Fund:	\$ 5,524.58
Equipment Fund:	\$ 178.91
Road Fund:	\$ 77,831.98

Ken moved to *“approve the treasurer’s report as presented.”* Tom seconded, motion carried 3-0.

**Unfinished Business:**

1. Natural Gas at the Town Garage—John spoke to Merwin about balance of propane remaining in tank and balance remaining in current contract. Tabled.
2. Roads & Equipment—Board reviewed roads on May 4. Proposed roads to be addressed are first mile of Oak Road from Cty WH north, Basswood Road from Cty Rd WW to Walnut Rd and Wagner Street. A request for bids will be published in the paper and bid opening will be on June 12<sup>th</sup> at 7 p.m.

The John Deere Tractor has an oil leak that needs to be fixed.

**New Business:**

1. Appoint Weed Commissioner -- John moved to *“appoint Tom Steffen as Weed Commissioner for the term from May 15, 2017 to May 14, 2018, with the exception should there be a conflict of interest with a weed complaint, John Bord would then step in as Weed Commissioner to handle that particular case.”* Ken seconded, motion carried 3-0.
2. Approve appointments to: Board of Appeals, Plan Commission, and Board of Review—

- a) Board of Appeals – Ken moved to *“approve the appointments of Jim Schaefer, for a three year term expiring 2020, and Doug Thome, for a three year term expiring 2020, as members of the Board of Appeals”*. Tom seconded, motion carried 3-0.
- b) Plan Commission—Tom moved to *“approve the appointments of Neal Schaefer, for a three year term expiring 2020, and Tony Morgen, for a three year term expiring 2020, as members of the Plan Commission; and Scott Sabel, for an one year term expiring 2018, as Alternate #2 member of the Plan Commission.”* Ken seconded, motion carried 3-0.
- c) Board of Review--Tom moved to *“approve appointment of Catherine Seibel as a member of the 2017 Board of Review with Neil Schaefer as alternate number 1 and Dan Zabel as alternate number 2 for the 2017 Board of Review.”* Ken seconded, motion carried 3-0.

3. Establish 2017-2018 Snowplowing Rates for Municipalities --Ken moved to *“leave the snowplowing rate the same as the 2016-2017 season with salt/sand mixture being billed at cost for the 2017 - 2018 snow plowing season.”* Tom seconded, motion carried 3-0.

4. Board of Review – Will be held Monday, May 22<sup>nd</sup>, 5 – 7 p.m. Clerk reported that as of today, no one has scheduled a hearing.

5. Approve/Disapprove Temporary Class B License – Abler/Engel American Legion Post 454—Tom moved to *“approve the Temporary Class B License for the Abler/Engel American Legion Post #454 on May 20, 2017”*. Ken seconded, motion carried 3-0.

6. Approve/Disapprove Temporary Operator’s License – Michael L Muldoon – Tom moved to *“approve the Temporary Operator’s License for Michael L. Muldoon”*. Ken seconded, motion carried 3-0.

7. Resolution approving the West Shore Court Subdivision – Tom moved to *“approve a resolution approving the West Shore Court Subdivision being described as being lot 1 of a certified survey map no 8161, recorded in Volume 61, Page 73A, located in the SW ¼ of the SE ¼, the SE ¼ of the SW ¼, the NE ¼ of the SW ¼ and the NW ¼ of the SE 1/4 of Section 10, T16N, R19E, Town of Marshfield, Fond du Lac County, WI to subdivide 4.7 acres into numbered Lots 1 thru 5, property of Steve C. Johnson and Christine L. Johnson, on the condition that the owner records the deed restriction on Lots 2, 3, and 4 and the Town’s legal fees are reimbursed;”* Ken seconded, motion carried 3-0.

**Pay Bills:**

Tom moved to *“approve proposed expenditures as presented.”* Ken seconded, motion carried 3-0.

**Public Comment:** An inquiry of how properties’ are zoned and assessed was addressed.

**Reports of Town Officers:**

1. John asked Dan Zabel to see that the trucks are routinely exercised.

2. The snowplow complaint was investigated and will be resolved.
3. John attended Duey Stroebel's town hall meeting in New Holstein and voiced the Town's concern of Dollars for Roads.
4. Cathy attended a meeting held by the County Treasurer for pet licensing. Cathy will begin entering pet information online.
5. Paul of Birschbach Inspection Services will be forwarding information to implement 2015 Wisconsin Act 211.
6. The Board of Appeals would like to change their meetings to 7 p.m. instead of 8 p.m. Mary Jo will see if the Plan Commission would also like to change the time of the hearings.

There being no further business, Tom moved to "adjourn"; Ken seconded, motion carried 3-0. The meeting adjourned at 8:55 p.m.

Marlene J. Sippel, Clerk

<b>TOWN OF MARSHFIELD</b>				
<b>TREASURER REPORT</b>				
<b>April 30, 2017</b>				
<b>Checking Account Balance - Beginning</b>				<b>14349.04</b>
<b>Income:</b>				
<b>BUILDING PERMITS:</b>				
Martin Franzen	945.00			
Jeff Bonaparte	150.00			
Ray Hilbelink	150.00			
<b>ROAD ACCESS PERMIT:</b>				
Tim Schmitz	25.00			
<b>VARIANCE REQUEST:</b>				
Earl Merten	225.00			
<b>REIMBURSEMENT FOR ELECTION SUPPLIES:</b>				
Village of Mt. Calvary	9.43			
<b>FOND DU LAC COUNTY:</b>				
Lottery Settlement	3222.93			
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>				
Transportation Aid	22344.79			
<b>WISCONSIN DEPT OF NATURAL RESOURCES</b>				
Aids in Lieu of Taxes	51.26			
<b>INTEREST INCOME</b>	<b>3.50</b>			
<b>Total Income</b>		<b>27126.91</b>		
<b>Disbursements</b>		<b>17531.82</b>		
<b>Net (Income less Disbursements)</b>				<b>9595.09</b>
<b>Checking Acct Balance - Ending</b>				<b>23944.13</b>
	<b>Building</b>	<b>EQUIPMEN T</b>	<b>ROAD</b>	
	<b>Fund</b>	<b>FUND</b>	<b>FUND</b>	<b>TOTAL</b>
<b>Money Market Account - Beginning</b>	5523.81	178.78	77820.07	83522.66
<b>Add Interest Earned</b>	0.77	0.13	11.91	12.81
<b>Transferred from Checking Account</b>	0.00	0.00	0.00	0.00
<b>Transferred to Checking Account</b>	0.00	0.00	0.00	0.00
<b>Money Market Account - Ending</b>	<b>5524.58</b>	<b>178.91</b>	<b>77831.98</b>	<b>83535.47</b>