

**TOWN OF MARSHFIELD  
DECEMBER MONTHLY MEETING**

December 12, 2016  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included – Steve Johnson and Mary Jo Winkler, Zoning Administrator.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

**Consent Agenda:**

1. Approve Minutes of the November 14, 2016 Public Budget Hearing
2. Approve Minutes of the November 14, 2016 Special Meeting of the Electors
3. Approve Minutes of the November 14, 2016 Town Board Meeting
4. Approve Minutes of the November 28, 2016 Special Board Meeting
5. Approve Treasurer’s Report--The Treasurer’s report showed the following balances

ending November 30, 2016:

Checking Account:	\$ 48,432.94
Money Market Account:	\$ 49,980.20
Building Fund:	\$ 5,520.32
Equipment Fund:	\$ 178.36
Road Fund:	\$ 44,281.52

Ken moved to “*approve Consent Agenda Items 1-5*”. Tom seconded, motion carried 3-0.  
Consent Agenda

**Items Removed from Consent Agenda:** None

**New Business:**

1. Discussion on Land Division of Property on West Shore Lane—Mary Jo Winkler will contact Lynn Markham for guidance on how to proceed.
2. Approve/Disapprove CSM for Bryan Ketter--Tabled
3. Approve/Disapprove CSM for Giltner’s Lake LLC--Tabled
4. Approve/Disapprove Operator’s License for Kelcy Steffes—Ken moved to “*approve the operator’s licenses for the period ending June 30, 2017 for Kelcy Steffes*”. Tom seconded, motion carried 3-0.
5. Discussion of Seasonal Weight Limits on Town Roads--Reviewed roads listed on Seasonal Weight Limits Ordinance. It will be addressed at the January meeting.
6. Heaters at Town Garage—Ken moved to “accept the bid from Advance Custom Geothermal of \$1610.00 for the heater in the town garage”. Tom seconded, motion carried 3-0.

7. Acceptance of Revised 2017 Budget –Ken moved to “accept the revised 2017 budget, with total revenues of \$413,709.18 and total expenditures of \$413,709.18”. Tom seconded, motion carried 3-0.

**Unfinished Business:**

None

**Public Comment:** None.

**Pay Bills:**

Tom moved to *"approve proposed expenditures with correction of check number 6479 to -\$5.64, changing payment to Halbach Excavating to \$5,890.14 and adding payments to the Fond du Lac County Treasurer of \$30 and Advanced Custom Geothermal of \$1,610.00."* Ken seconded, motion carried 3–0.

**Reports of Town Officers:**

1. John addressed the water issue on Hazel Court.
2. Maintenance was needed on trucks—battery in Kenworth and starter in Oshkosh.
3. Drainage will be done at the Town Hall.
4. Resident was concerned of safety at Recycling Center during deer hunting season.
5. A complaint was received on the maintenance of Evergreen Road after this last snowfall.
6. The building inspector, Paul Birschbach, has different hours during the winter months.
7. Taxes will be collected December 29, 2016 and on January 31, 2017 at the town hall
8. Public requests were received for November 8<sup>th</sup> election paperwork.

There being no further business; Tom moved *"to adjourn"* and Ken seconded. Motion carried 3-0. The meeting adjourned at 9:08 p.m.

Marlene J. Sippel  
Clerk

