

**Request Form for Reimbursement for Damages to Mailbox and/or Post
Town of Marshfield, Wisconsin**

The Town of Marshfield will reimburse property owners up to \$50 for a post and mailbox that has been damaged only by direct contact of Town of Marshfield Maintenance equipment. No reimbursement will be made when damage occurs from snow discharged by the plowing equipment. Each claim will be evaluated individually. For residents of the Town of Marshfield, this form must be submitted to the Town of Marshfield within 30 days of the incident. For non-resident/absentee property owners the application may be submitted to the Town of Marshfield within 30 days of returning to their property.

Owner: _____ Date of Application: _____

Mailing Address: _____

Fire #: _____ Phone #: _____

Date of Incident: _____

Details of the Incident:

Received by: _____

For Official Use Only

Disposition and comments: _____

Investigated by: _____ Date: _____

Payment authorized by: _____ Date: _____

Date Paid: _____ Check #: _____ Amount: _____