

**TOWN OF MARSHFIELD  
JANUARY MONTHLY MEETING**

January 8, 2024  
Marshfield Town Hall  
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the December 11, 2023 Town Board Meeting
2. Approve Treasurer’s Report – December 31, 2023—The Treasurer’s report

showed the following balances ending December 31, 2023:

Checking Account:                     \$     219.17

Total Taxes Collected in December (Payable in 2024)   \$ 802,220.74 for a total checking balance of \$802,439.91.

Money Market Account:             \$ 41,040.81

Building Fund:                     \$    5,712.64

Equipment Fund:                 \$     205.77

Road Fund:                         \$   2,234.82

ARPA Fund:                        \$  32,887.58

(American Rescue Plan Act)

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Items Removed from Consent Agenda:** None.

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Appropriating ARPA funds-- Motion Mueller, second Kraus to designate the use of ARPA funds in the amount of \$32,887.58 to cover a portion of the 2024 Public Safety expenditures, specifically for the Mt Calvary Volunteer Fire Department Inc. and the Mt Calvary Ambulance Service Inc. assessments. Motion carried.

2. Amend 2024 Budget-- Motion Mueller, second Kraus to approve Resolution 2024-001 to Amend 2024 Budget. Roll Call Vote- Kraus – yes; Mueller – yes; Bord – yes. Motion carried.

3. Comprehensive Plan Meeting – February 5, 2024 at 6:30 p.m. Ken Jaworski was notified that the Town received notice from DATCP Working Lands that the Farmland Preservation Zoning certification will expire on December 31, 2024.

4. Short Term Rental Agreements (Air BNB type housing)—Discussion was held on agreements that other townships had. John will be contacting Attorney Matt Parmentier with samples.

5. Electronics Collection & Recycling—First pickup was on December 19, 2023. 657 pounds were collected. E-Recycle Collection Registration and Annual Report was sent on January 8, 2024.

**Pay Bills:** Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

**Public Comments:** None.

### **Reports of Town Officers**

John met with the Town of Lamartine Chairperson and a representative from Premier Gunito to look at a culvert that was lined with concrete for restoration in Sheboygan County. They then looked at a culvert on Basswood Road. The rep will be getting a price together for the Board to review. At a later date, John will have the rep also figure out estimates on several additional culverts.

John and Ken will review list of residents that have curb side pickup.

The WTA District meeting will be held in Fond du Lac in March.

Jenny Wagner will be meeting with Suttner Accounting to work on the Ambulance Service's annual report.

Wayne mentioned that Pete Kiefenheim of the Wolf Lake Rehabilitation District is working with Terry Dietzel from Fond du Lac County Land and Parks to facilitate work at Wolf Lake Park. Additional projects are being planned.

Wayne announced that he will be resigning from the Town Board at the end of his current term.

Cathy is cleaning out old files. Tax collection is going well.

The 2023 annual report was given to the Board to review. Several minor changes will be made.

Cathy will be assisting Marlene with e-filing W-2's.

There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 7:40 p.m.

Marlene J. Sippel, Clerk