
Resolution 2023-002

**PUBLIC PARTICIPATION PLAN
Comprehensive Plan Update-2023
Town of Marshfield, Fond du Lac County, Wisconsin**

Purpose

In order for the Comprehensive Plan to operate effectively and according to the law and to address the needs of citizens of Marshfield, the residents must be kept informed and provided an opportunity to participate in the planning process. In addition, pursuant to s.66.1001 (4)(a) of the statutes written notice shall specifically be provided to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is changed by the comprehensive plan. Further, public participation will be used to collect data and opinions for the plan update process. The information received will be used to determine the needs of the Town and develop community direction.

Public Participation Efforts

1. Interviews with Town Officials, Committee Members, Work Groups, Staff and Agency Personnel
2. Present planning process information and provide a "Comment Box" on Town of Marshfield website
3. Meeting notices posted at the Town Hall and two other locations. Also, on the Town website
4. Public hearing on "Planning Commission Recommended Plan". Class 1 Public Notice requirements
5. Receive and respond to written, e-mail, or web site Comment Box requests.
6. Thirty days prior to the public hearing, provide written notice to interested individuals via first class mail in compliance with s.66.1001 (4)(a) of the statutes.

Methodology

- Hold interviews and meetings with Town Officials, Committee Members, Work Groups, Staff, Agency Personnel and interested citizens.
- Display notices of Plan Commission meetings where the Comprehensive Plan Update will be discussed in a manner consistent with the usual Town meeting notices.
- Hold at least one public hearing. The meeting notice shall also include the notification of parties specified in s.66.1001 (4)(a) including: (a) an operator who has applied for or obtained a nonmetallic reclamation permit; (b) a person who has registered a marketable nonmetallic mineral deposit; and (c) any other property owner or leaseholder who has an interest in property allowing extraction of nonmetallic mineral resources if the property owner requests in writing to be notified of the hearing.
- The official notice for the public hearing(s) will be by public notice in the official newspaper with a class one notice at least 30 days preceding the hearing. In addition, the public notice shall be posted at the Town Hall, two other required locations and the town website. These notices will include the following information: time, place and date of hearing; summary of the proposed Comprehensive Plan Update; name of a Town contact who may provide additional information regarding the Comprehensive Plan, adoption ordinance, and information relating to where and when the proposed Comprehensive Plan Update will be passed; how a copy of the Comprehensive Plan Update may be inspected before the hearing; and how a copy of the Comprehensive Plan Update may be obtained.
- Citizens may submit comments or questions on the Comprehensive Plan Update to Wayne Mueller, Supervisor, 999 Fond du Lac Street, P.O. Box 94, Mt. Calvary, WI, 53057-0094, via e-mail at supervisor2@townofmarshfieldwi.gov or through the Town Website Comment Box at: www.townmarshfield.com. The Town will respond in writing to those comments or questions if requested.

As adopted by the Town Board on April 17, 2023

John Bord, Chairperson

Attest: _____
Marlene J. Sippel, Town Clerk