

**TOWN OF MARSHFIELD
2019 BUDGET HEARING**

November 12, 2018, 7:00 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Tom Steffen, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Mary Jo Winkler, Neal Schaefer, Pete Keifenheim, Michelle Fink, Mylan Fink, Herb Pickart and Jr Schaefer.

John Bord called the 2019 Budget Hearing to order at 7:00 p.m. John led the Pledge of Allegiance. Public notices were verified and agenda approved.

The 2019 proposed budget was handed out to the public and reviewed. John gave a breakdown of the 2018 road expenses. He also answered questions on road shouldering, sign expenditures and what the Tri Grant of \$30,320 was.

Tom moved to *“adjourn the 2019 Budget Hearing.”* Ken seconded the motion, carried 3-0. The hearing adjourned at 7:12 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
SPECIAL MEETING OF THE ELECTORS**

November 12, 2018, 7:12 p.m.
Marshfield Town Hall

John Bord called the Special Meeting of the Electors to order at 7:22 p.m. All Town officials were present. Mary Jo Winkler, Neal Schaefer, Pete Keifenheim, Michelle Fink, Mylan Fink, Herb Pickart and Jr Schaefer, residents of the Town of Marshfield, were present from the public.

First thing addressed by the Electors was to establish the compensation for elected town officers. The Board proposed to increase the Clerk’s salary \$500 per year; which would be a total of \$17,000 per year effective April 2019. Neal Schaefer moved *“to increase the clerk’s salary to \$17,000 per year effective April 2019.”* Pete Keifenheim seconded, motion carried 12-0.

Next addressed was the Town Tax Levy. Information on the 2017 taxes payable 2018 and preliminary figures for 2018 taxes payable 2019 were distributed. John compared the two years. The proposed Town Tax Levy is \$176,986. Herb Pickart moved *“to adopt the 2018 Town*

Tax Levy of \$176,986, payable in 2019, as proposed.” Neal Schaefer seconded the motion, carried 12-0.

Herb Pickart moved to *“close the Special Meeting of the Electors”* and Pete Keifenheim seconded the motion, carried 12-0. The meeting adjourned at 7:17 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
NOVEMBER MONTHLY BOARD MEETING**

November 12, 2018, 7:17 p.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Tom Steffen and Ken Kraus, Treasurer Cathy Seibel, Clerk Marlene J. Sippel and Zoning Administrator Mary Jo Winkler. Public present: Neal Schaefer, Pete Keifenheim, Michelle Fink, Mylan Fink, Herb Pickart and Jr Schaefer.

John Bord called the meeting to order. The Pledge of Allegiance was recited. Public notices were verified and agenda approved.

Consent Agenda:

1. Town Board Meeting Minutes of October 8, 2018
2. Treasurer’s Report of October 31, 2018.

Checking Account:	\$ 2,450.05
Money Market Account:	\$ 32,168.31
Building Fund:	\$ 5,547.79
Equipment Fund:	\$ 183.29
Road Fund:	\$ 26,437.23

Ken moved to “approve Consent Agenda Items 1-2”. Tom seconded, motion carried 3-0.

Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

New Business:

1. Plan Commission’s recommendation for Mylan & Michelle Fink Rezone. Ken moved to *“approve the Plan Commission’s recommendation to rezoning the parcel presently zoned Residential to General Ag. Said parcel being described as S30, T16N, R19E, Harold Schaefer Plat Lot 2, Town of Marshfield, Fond du Lac County, WI containing 8.371 acres.”* Tom seconded, motion carried 3-0.

2. Cyril Schaefer Jr. Road Discontinuance. After discussion with Sam Tobias, Cyril and the Board discussed whether to discontinue a portion of Valley Road or have the CSM

redrafted. Tom moved to “*discontinue a portion of Valley Road with splitting the cost – 50 – 50*”. Ken seconded, motion carried 3-0.

3. Operator’s License – Nicole Lewis. Tabled

4. Equipment – Snow Plowing. New yoke is on the bench. During early morning snowfalls, Ken will check hills on roads, specifically Calmar, Basswood, Redwood and Seven Hills for school bus routes. John found the leak on the John Deere tractor.

5. Hazard Mitigation Assistance. John spoke with Margaret of WEM. The Town will apply for a mitigation grant. Application is due next Monday, November 19.

6. Fire Contract Renewal. Ken moved to “*approve the Mt. Calvary Volunteer Fire Department Fire Protection Agreement thru 2021.*” Tom seconded, motion carried 3-0.

7. Adopt Wisconsin Municipal and Related Records Schedule for scheduling and final disposition of public records. Tom moved to “*adopt the Wisconsin Municipal & Related Records for scheduling and final disposition of public records.*” Ken seconded, motion carried 3-0.

8. Acceptance of 2019 Budget. Tom moved to “*adopt the 2019 Budget with Town Expenditures of \$455,564 and with a Local Tax Levy of \$176,986.*” Ken seconded, motion carried 3-0.

Unfinished Business:

1. ATV/UTV Ordinance. Board will follow the Town of Friendship’s ordinance. Will review at December’s meeting.

Pay Bills: Tom moved to “*approve proposed expenditures with the addition of line 52 reading \$220.*” Ken seconded, motion carried 3–0.

Public Comments: None

Reports of Town Officers:

1. John will speak with Marion Steffes in regards to South Shore Lane.
2. The discontinuation of roads in Calvary has come to a halt.
3. LRIP paperwork has been submitted to the County Highway Commissioner.
4. Graveled road has been taken care of. Resident is satisfied.
5. Weights will be put on grader.
6. Paperwork was received from WE Energies for electrical work being done in township.
7. Alexa Guelig’s winning scholarship article was in November’s WTA magazine.
8. Dates have not yet been determined for tax collecting. No decision has been made on the drop box.
9. 602 voters cast their ballot in the November 6th election.

There being no further business; Ken moved “*to adjourn*” and Tom seconded. Motion carried 3-0. The meeting adjourned at 8:58 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
TREASURER REPORT
October 31, 2018**

Checking Account Balance - Beginning 55426.36

Income:

BUILDING PERMITS:

Paul Merten 245.00

REAL ESTATE REQUESTS:

Brian Atkinson 20.00

Sara Kedrowski 20.00

SCRAP SALES:

American Implement 253.00

DOG LICENSES:

Fond du Lac County 61.50

OPERATING LICENSES:

Shirley Feucht 10.00

STREET LIGHTING REIMBURSEMENT:

Countryside Bar 66.17

WISCONSIN DEPT OF TRANSPORTATION:

Transportation Aid 24242.40

TRANSFER FROM MONEY MARKET ACCOUNT 130000.00

INTEREST INCOME 6.13

Total Income 154924.20

Disbursements 207900.51

Net (Income less Disbursements) -52976.31

Checking Acct Balance - Ending 2450.05

	Building Fund	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	5542.64	182.98	156412.38	162138.00
Add Interest Earned	5.15	0.31	24.85	30.31
Transferred from Checking Account				0.00
Transferred to Checking Account			130000.00	130000.00
Money Market Account - Ending	<u>5547.79</u>	<u>183.29</u>	<u>26437.23</u>	<u>32168.31</u>